



REQUEST FOR PROPOSAL  
FOR

**Abilene ITC Welding Booths  
TPFA Project**

RFP No.: RFP-18-DG-003

NIGP Code: 895-94,967-49

SUBMITTAL DUE DATE:  
February 1, 2018 at 2:00 p.m.

Prepared By:  
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Director Strategic Sourcing  
Texas State Technical College  
1902 N. Loop 499  
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## 1.0 GENERAL INFORMATION

### 1.1 Description of TSTC

Texas State Technical College (“TSTC”) a state-supported two-year technical college and is the state’s largest provider of technical education. TSTC was originally established in 1965 as the James Connally Technical Institute (JCTI), a two year college in the Texas A&M University System designed to meet the state’s evolving workforce needs. In 1969, the State of Texas gained ownership of James Connally Air Force Base and renamed the college Texas State Technical Institute (TSTI), which became a separate state agency with its own Board of Regents, appointed by the governor. TSTC been continuously accredited by SACS-COC as a Level I institution since 1968. The college is an open enrollment institution with a full-time equivalent enrollment of approximately 12,000. In contrast with Texas’s regionally-focused community colleges, TSTC has a statewide role and mission with a legislative mandate to focus specifically on highly specialized, advanced, and emerging technical and vocational areas leading to certificates or associate degrees.

In 2015, the college was granted single-accreditation status from the Southern Association of Colleges and Schools Commission on Colleges, the regional body for the accreditation of degree-granting higher education institutions in the Southern states. The college central administration is located in Waco, Texas, the site of the flagship campus. The college has campuses in Abilene, Breckenridge, Brownwood, Fort Bend County, Harlingen, Marshall, North Texas (Red Oak), Abilene, Waco, and Williamson County.

### 1.2 Purpose of the Request for Proposals

It is the intent of TSTC to contract with a vendor to furnish 60 complete 5’ x 8’ open front welding booths and 4 complete 5’ x 5’ open front Arc Gouging Booths for the TSTC campus located in Abilene, Texas, as described in Section 2 below.

### 1.3 Submission of Proposal

Pursuant to the provisions of Texas Government Code Title 10 Subtitle D Chapter 2156.121-2158.127, sealed proposals will be received until the date and time established for receipt. After, receipt, only the names of respondents will be made public. Prices and other proposal details will only be divulged after the contract award, if one is made.

***TSTC will receive Proposals until February 1, 2018 at 2:00 p.m. CST. Proposal must be time-stamped by TSTC before the hour and date specified. Proposals that are received late will be returned to the respondent unopened.***

Proposal will not be received by telephone, fax, or email. Proposal will only be received at the locations described below:

Danny de la Garza  
Director of Strategic Sourcing  
Texas State Technical College  
1902 N. Loop 499  
Harlingen, TX 78550

or

Jessica Chavira  
Exec. Dir. Procurement and Travel  
Texas State Technical College  
300 Homer K Taylor Drive  
Sweetwater, TX 79556

**Submit one (1) original and one (1) identical electronic copy of the Proposal and all of its contents.** The original Proposal should contain the mark “original” on the Proposal Cover Page. The electronic copy shall be submitted in a USB/Flash Drive or in a CD in the same envelope as the hard-copy original proposal.

Proposal must be enclosed in a sealed envelope (box or container) addressed as described above. The envelope must clearly identify the RFP number, submittal due date, and the name and return address of the respondent. Proposal and any other information submitted by respondents in response to this RFP shall become the property of the TSTC.

Failure to comply with all requirements contained in this RFP may result in the rejection of the Proposal. Proposals that are qualified with conditional clauses, alterations, items not called for in the RFP, or irregularities of any kind are subject to rejection.

Proposal cannot be withdrawn after opening time without written approval by TSTC based on a written request to withdraw.

By submitting a Proposal in response to this RFP, Respondent acknowledges and accepts the evaluation process and that determination of the “best value” will require subjective judgments by TSTC.

#### **1.4 Questions**

All questions regarding this RFP must be submitted in writing to Danny de la Garza at [danny.delagarza@tstc.edu](mailto:danny.delagarza@tstc.edu) no later than **January 22, 2016 at 10:00 a.m. CST**. Any clarifications or interpretations of this RFP that materially affect or change its requirements will be issued by TSTC as an addendum. All such addenda are issued by TSTC before the Proposal are due as part of the RFP and respondents shall acknowledge receipt of each addendum to the RFP in its Proposal.

#### **1.5 Key Events Schedule**

Issuance of RFP	Wednesday, January 10, 2018
Deadline for Submittal of Questions	Monday, January 22, 2018, 10:00am
Submittal	<b>Thursday, February 1, 2018, 2:00pm</b>
Evaluation and Award (tentative)	Monday, February 5-7, 2018
Award/Issuance of Purchase Order (tentative)	Wednesday, February 7, 2018
Delivery of Equipment	No later than April 20, 2018

#### **1.6 Proposal Evaluation Process**

TSTC may select the Proposal that offers the “best value” for the institution based on the published selection criteria and on its ranking evaluation. TSTC may first attempt to negotiate a contract with the selected respondent. TSTC may discuss with the selected respondent options for a scope or time modification and any price change associated with the modification. If TSTC is unable to reach a contract with the selected respondent, TSTC may formally end negotiations with that respondent and proceed to the next “best value” respondent in the order of the selection ranking until a contract is reached or all Proposals are rejected. TSTC is not obligated to select the Respondent offering the most attractive economic terms if that Respondent is not the most advantageous to TSTC overall, as determined by TSTC.

## **1.7 Bidding Requirements**

Proposal prices must be firm for TSTC acceptance for 60 days from the submittal due date and the RFP Document Submission shall be irrevocable from the close of the call until acceptance by TSTC or the passage of a period of 60 days, whichever shall occur first.

## **1.8 No Reimbursement for Costs**

Respondent acknowledges and accepts that any costs incurred from Respondent's participation in this RFP process shall be at the sole risk and responsibility of the Respondent.

## **1.9 Taxes**

TSTC is exempt from taxes pursuant to the provisions of the *Texas Tax Code*, Chapter 151. Do not include tax in the Proposal. Excise Tax Exemption Certificates are available upon request.

## **1.10 Reservation of Rights**

TSTC may evaluate the Proposal based on the anticipated completion of all or any portion of the Project. TSTC reserves the right to divide the Project into multiple parts, to reject any and all Proposals and re-solicit for new Proposals, or to reject any and all Proposals and temporarily or permanently abandon the Project. TSTC makes no representations, written or oral, that it will enter into any form of agreement with any respondent to this RFP for any project and no such representation is intended or should be construed by the issuance of this RFP.

## **1.11 Texas Public Information Act**

All information, documentation, and other materials submitted in response to this RFP are considered non-confidential and/or non-proprietary and are subject to public disclosure under the Texas Public Information Act (*Texas Government Code*, Chapter 552.001, *et seq.*) after the solicitation is completed. TSTC strictly complies with all statutes, court decisions, and opinions of the Texas Attorney General with respect to disclosure of public information.

## **1.12 Equal Opportunity**

The Respondent must be an equal opportunity employer. No person shall be discriminated against in employment because of race, color, religion, gender, national origin, disability, or age.

## **1.13 Accuracy of Information**

TSTC and its officers, directors, employees and agents assume no responsibility for the accuracy of the information in this document. Should dispute arise regarding the meaning or intent of the Contract Documents, the decision of the TSTC shall be final and binding upon the Contractor.

## **1.14 Contract Award**

A response to the solicitation is an offer to contract with Texas State Technical College based on the terms and conditions contained therein. RFP's do not become contracts and are not binding until a written contract, signed by authorized College administrator and authorized personnel of the awarded vendor pursuant to this agreement are formed. The RFP and submitted responsive documents, or portions of each, and at the College's sole discretion, may become incorporated by reference and a part of this written

contract and will be binding on both the College and the Proposer after execution of the contract by both parties.

### **1.15 Compliance with Laws**

The services provided and all representations in the RFP response must be such that they are or would be in conformity with all federal, state, county and local laws, regulations, rules, and orders. Upon request, the Proposer shall furnish to TSTC certificates of compliance with all such laws.

### **1.16 Termination for Convenience**

TSTC, may, at its option and discretion, terminate the resulting contract for convenience and, at its option and discretion, may reduce the statement of work or other requirements of the contract at any time, without any default on the part of TSTC or the contractor, by giving thirty (30) calendar days' notice thereof to the selected contractor.

### **1.17 Termination for Default**

In the event that the services to be performed under this contract must be completed by a certain date, the Proposer is required to provide immediate notice at such time it has knowledge that it will be unable to perform the services within the time required.

### **1.18 Assignment**

The Proposer may not assign, transfer, convey, or subcontract this contract, any services to be performed as outlined in the RFP, or any of its obligations under this contract, in whole or in part, without the prior written approval from the College, which the College may withhold in its sole discretion.

### **1.19 Ethics Conduct**

Any direct, or indirect, actions taken to unduly influence competitive purposes, to circumvent equal consideration for competitive bidders, or to disregard ethical and legal trade practices will disqualify vendors and contractors from current and future consideration for participation in TSTC orders and contracts.

### **1.20 Drug Policy**

TSTC is a drug-free workforce and workplace. The manufacture, sale, distribution, dispensation, or use of illegal drugs or alcohol by vendors or contractors, while on TSTC premises, is strictly prohibited.

### **1.21 Invoices**

Original invoices must be submitted monthly in connection with all payments. To be a proper invoice that may be accepted and paid, the invoice must include the following information and/or attachments; Name and address of the Respondent, Respondent's invoice remittance address, Purchase order number authorizing the services, detailed breakdown of monthly total price for services, and any other related documentation to show proof of services rendered.

Each invoice is subject to review and approval by TSTC before payment will be processed. Normal payment processing time for services which have been completed, delivered to, and approved by TSTC is thirty (30) calendar days after receipt of a valid, uncontested invoice. TSTC will incur no penalty for late payment if payment is made in thirty (30) or fewer days from receipt of goods or services and an uncontested invoice. Payments shall be made consistent with Chapter 2251, Texas Government Code. Any orders identified as TPFA (Texas Public Finance Authority) are paid by TPFA on behalf of TSTC. **TPFA will not pre-pay or make down payments for any orders placed by TSTC.**

Any invoice that does not comply with the minimum requirements stated above may not be considered valid and may be subject to rejection and/or return to the contractor.

Invoices shall be submitted by mail to:

Texas State Technical College  
Services Support Center Building  
Procurement and Travel Services  
1902 North Loop 499  
Harlingen, Texas 78550

### **1.22 Confidential Information**

All information owned, possessed or used by TSTC that is communicated to, learned, developed or otherwise acquired by contractor in the performance of services for TSTC, that is not generally known to the public, will be confidential and contractor will not, beginning on the date of first association or communication between TSTC and contractor and continuing throughout the term of the contract and any time thereafter, disclose, communicate or divulge, or permit disclosure, communication or divulgence, to another or use for contractor's own benefit or the benefit of another, any confidential information, unless required by law.

Except when defined as part of the Services, contractor will not make any press releases, public statements, or advertisement referring to the Services or the engagement of contractor as an independent contractor of TSTC in connection with the Services, or release any information relative to the Services for publication, advertisement or any other purpose without the prior written approval of TSTC. Contractor will obtain assurances similar to those contained in this Section from persons, contractors, and subcontractors retained by contractor.

### **1.23 Governing Law**

The contract and all of the rights and obligations of the parties hereto and all of the terms and conditions hereof will be construed, interpreted and applied in accordance with and governed by and enforced under the laws of the State of Texas.

## 2.0 SCOPE OF SERVICES

### 2.1 Overview

This scope of services specifies the minimum requirements for the vendor to furnish 60 complete open front welding booths with starter panels and 4 complete open front Arc Gouging booths. Any additions to or differences from the minimum requirements for the scope of services requested shall be clearly identified in the Proposal response.

### 2.2 Scope of Work and Specifications

Furnish 60 complete 5' X 8' open front Welding Booths complete.

Furnish 4 complete 5' X 5' open front Arc Gouging Booths complete

- Quality: Booths to be manufactured or shop built to the following specifications.
- Size: **Welding Booths** to be 60" wide x 96" deep (outside Dimensions) x 76" high
- Size: **Arc Gouging Booths** to be 60" wide x 60" deep (outside Dimensions) x 76" high
- All Booths Frames to be constructed of (minimum) heavy 1 ½" X 1 ½" X 14ga. Square tubing.
- Side panels to be constructed from (minimum) 16 ga. Metal Sheets.
- Side panels to be welded to frames and caulked prior to coating so no light is visible between side panels and frames.
- Booths to be constructed in panels for field assembly with bolted connections using 3/8" diameter bolts or larger.
- In addition to the front brace fabricate and install a 5/8" diameter curtain rod
- Provide a ¼" thick X 1-1/2" W X 4" L flat bar Foot at each leg.
- Color: standard safety red powder coating.
- Do not furnish the bronze strip curtain door fronts.
- Starter panels: The booths will assemble in gangs per the layout drawings ("exhibit A") and will share divider walls. The first booth in the gang will have a starter panel (side panel). Fabricated booths to be shop assembled for fit prior to breaking down to palletizing for ship.
- Fasteners and hardware: Furnish all hardware and fasteners to make a complete assembly.
- Panels to be palletized in a manner to protect them in shipping from Damage
- Exhibit A: Welding & Arc Gouging Booth Floor Plan Layout
- Exhibit B: Welding Booth Detailed Drawings
- Exhibit C : Arc Gouging Booth Detailed Drawings

### 2.3 Deliverables

Shop drawings, sketches, or narrative may be required.

**Welding booths must be packaged in a manner so they are not damaged in freight transport**



## 2.4 Contract Administration

Ray Fried will be the Contract Manager for this project.

## 2.5 Change or Addition to Scope of Services

TSTC, without invalidating the contract, may make changes by altering, adding to, or deduction from the Scope of Services at any time during the term of the contract in order to meet current TSTC needs. The Contract pricing shall be adjusted accordingly, upon mutual agreement between TSTC and Contractor.

Should TSTC request additional services during the term of the Contract, an agreement to provide these services at the same price as quoted will be understood as included in the Respondent's submission.

## 3.0 PROPOSAL FORMAT AND SUBMISSION CHECKLIST (Instructions to submit bid)

The Proposal must be organized in sections in the following format and contain the following information. Respondents should note that elaborate or unnecessary voluminous proposals are not desired. All forms must be completed, signed, and returned as part of the Respondent's proposal.

### 3.1 Proposal Cover Page

Attachment A, the Proposal Cover Page, should be the first page of your Proposal. The Proposal Cover Page must be signed by a person authorized to sign for Respondent.

### 3.2 Execution of Offer

Attachment B, the **Execution of Offer**, should be the second page of your Proposal. The Execution of Offer must be signed by a person authorized to sign for Respondent. Failure to complete this form **will result** in rejection of the proposal.

### 3.3 Other attachments

- Attachment D – Conflict of Interest Questionnaire (if no conflicts enter “None” and sign
- Provide confirmation that 60 complete freestanding open front welding booths and 4 arch gouging booths per specifications can be delivered no later than 4/20/2018. FOB Texas State Technical College, 2082 Quantum Loop Abilene, TX 79602. Explain how your company will offer TSTC the best value in quality, service and price.

## 4.0 PROPOSAL SELECTION CRITERIA

Respondent is encouraged to propose terms and conditions offering the maximum benefit to TSTC in terms of total overall cost to TSTC. Respondents should describe all educational, state and local government discounts, as well as any other applicable discounts that may be available to TSTC.

An evaluation team from TSTC will evaluate the Proposal. The evaluation of Proposal and the selection of a respondent will be based on the information provided by Respondent in its Proposal. TSTC may give consideration to additional information if TSTC deems such information relevant.

The criteria to be considered by TSTC in evaluating Proposal and selecting a Contractor will be those factors listed below:

Threshold Criteria Not Scored:

- Ability of TSTC to comply with laws regarding Historically Underutilized Businesses; and
- Ability of TSTC to comply with laws regarding purchases from persons with disabilities.

<b>Scored Criteria:</b>	<b>Weight:</b>
1. Quality of the product	25%
2. Delivery schedule	25%
3. Price	25%
4. Best Value to TSTC	25%
<b>Total</b>	<b>100%</b>

## **5.0 ATTACHMENTS:**

Attachment A – Proposal Cover Page

Attachment B – Execution of Offer

Attachment C – Respondent’s Affirmation

Attachment D – Conflict of Interest Questionnaire

Exhibit A: Welding & Arc Gouging Booth Floor Plan Layout

Exhibit B: Welding Booth Detailed Drawings

Exhibit C: Arc Gouging Booth Detailed Drawings

**Attachment A - Proposal Cover Page**  
TEXAS STATE TECHNICAL COLLEGE  
Welding Booths (Abilene, Texas Campus)  
RFP No.: RFP-18-DG-003

FIRM NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

FEDERAL EMPLOYER ID #: \_\_\_\_\_ or SS # (if sole owner): \_\_\_\_\_

TEXAS CHARTER # IF APPLICABLE: \_\_\_\_\_

IS YOUR COMPANY A HUB VENDOR? \_\_\_\_\_ WHAT CATEGORY? \_\_\_\_\_

\_\_\_\_\_

Submitted and Certified By:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**Attachment B – Execution of Offer**  
TEXAS STATE TECHNICAL COLLEGE  
Welding Booths (Abilene, Texas Campus)  
RFP No.: RFP-18-DG-003

**NOTE TO RESPONDENTS: SUBMIT ENTIRE SECTION WITH RESPONSE.**

THIS EXECUTION OF OFFER MUST BE COMPLETED, SIGNED, AND RETURNED WITH THE RESPONDENT'S PROPOSAL. FAILURE TO COMPLETE, SIGN AND RETURN THIS EXECUTION OF OFFER WITH THE PROPOSAL WILL RESULT IN REJECTION OF THE PROPOSAL.

SIGNING A FALSE STATEMENT MAY VOID THE SUBMITTED PROPOSAL OR ANY AGREEMENTS OR OTHER CONTRACTUAL ARRANGEMENTS, WHICH MAY RESULT FROM THE SUBMISSION OF RESPONDENT'S PROPOSAL, AND THE RESPONDENT MAY BE REMOVED FROM ALL PROPOSER LISTS. A FALSE CERTIFICATION SHALL BE DEEMED A MATERIAL BREACH OF CONTRACT AND, AT OWNER'S OPTION, MAY RESULT IN TERMINATION OF ANY RESULTING CONTRACT OR PURCHASE ORDER.

- A. By signature hereon, Respondent acknowledges and agrees that (1) this RFP is a solicitation for Proposals and is not a contract or an offer to contract; (2) the submission of Proposals by Respondent in response to this RFP will not create a contract between the Owner and Respondent; (3) the Owner has made no representation or warranty, written or oral, that one or more contracts with the Owner will be awarded under this RFP; and (4) Respondent shall bear, as its sole risk and responsibility, any cost which arises from Respondent's preparation of a response to this RFP.
- B. By signature hereon, Respondent offers and agrees to furnish to the Owner the products and/or services more particularly described in its Proposals, and to comply with all terms, conditions and requirements set forth in the RFP documents and contained herein.
- C. By signature hereon, Respondent affirms that he has not given, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with the submitted Proposal.
- D. By signature hereon, a corporate Respondent certifies that it is not currently delinquent in the payment of any Franchise Taxes due under Chapter 171, Texas Tax Code, or that the corporate Respondent is exempt from the payment of such taxes, or that the corporate Respondent is an out-of-state corporation that is not subject to the Texas Franchise Tax, whichever is applicable.
- E. By signature hereon, the Respondent hereby certifies that neither the Respondent nor the firm, corporation, partnership or Owner represented by the Respondent, or anyone acting for such firm, corporation, or institution has violated the antitrust laws of this state, codified in Section 15.01, et. seq., Texas Business and Commerce Code, or the Federal antitrust laws, nor communicated directly or indirectly the Qualifications made to any competitor or any other person engaged in such line of business.
- F. By signature hereon, Respondent represents and warrants that:
  - 1. Respondent is a reputable company regularly engaged in providing products and/or services necessary to meet the terms, conditions and requirements of the RFP;
  - 2. Respondent has the necessary experience, knowledge, abilities, skills, and resources to satisfactorily perform the terms, conditions and requirements of the RFP;
  - 3. Respondent is aware of, is fully informed about, and is in full compliance with all applicable federal, state and local laws, rules, regulations and ordinances;

**Attachment B – Execution of Offer – Continued**  
TEXAS STATE TECHNICAL COLLEGE  
Welding Booths (Abilene, Texas Campus)  
RFP No.: RFP-18-DG-003

4. Respondent understands (i) the requirements and specifications set forth in this RFP and (ii) the terms and conditions set forth in the Contract under which Respondent will be required to operate;
  5. Respondent, if selected by the Owner, will maintain insurance as required by the Contract;
  6. All statements, information and representations prepared and submitted in response to this RFP are current, complete, true and accurate. Respondent acknowledges that the Owner will rely on such statements, information and representations in selecting the successful Respondent. If selected by the Owner as the successful Respondent, Respondent will notify the Owner immediately of any material change in any matters with regard to which Respondent has made a statement or representation or provided information.
- G. By signature hereon, Respondent certifies that the individual signing this document and the documents made part of the RFP is authorized to sign such documents on behalf of the company and to bind the company under any agreements or other contractual arrangements, which may result from the submission of Respondent's Proposal.
- H. By signature hereon, Respondent certifies that if a Texas address is shown as the address of the Respondent, Respondent qualifies as a Texas Resident Respondent as defined in Rule 1 TAC 111.2.
- I. By signature hereon, Respondent certifies as follows:
1. "Under Section 231.006, Texas Family Code, the vendor or applicant certifies that the individual or business entity named in this contract, RFP, or application is not ineligible to receive the specified grant, loan, or payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate."
  2. "Under Section 2155.004, *Texas Government Code*, the vendor or applicant certifies that the individual or business entity named in this RFP or contract is not ineligible to receive the specified contract and acknowledges that this contract may be terminated and payment withheld if this certification is inaccurate."
  3. "Under Section 2254.004, *Texas Government Code*, the vendor or applicant certifies that each individual or business entity which is an engineer or architect proposed by Respondent as a member of its team was selected based on demonstrated competence and qualifications only."
- J. By signature hereon, Respondent certifies that no relationship, whether by relative, business associate, capital funding agreement or by any other such kinship exist between Respondent and an employee of any Texas State Technical College component, or Respondent has not been an employee of any Texas State Technical College component within the immediate twelve (12) months prior to your RFP response. All such disclosures will be subject to administrative review and approval prior to the Owner entering into any contract with Respondent.
- K. By signature hereon, Respondent affirms that no compensation has been received for participation in the preparation of the specifications for this RFP. (ref. Section 2155.004 Texas Government Code).
- L. Respondent represents and warrants that all articles and services quoted in response to this RFP meet or exceed the safety standards established and promulgated under the Federal Occupational Safety and Health Law (Public Law 91-596) and its regulations in effect or proposed as of the date of this solicitation.

**Attachment B – Execution of Offer – Continued**  
TEXAS STATE TECHNICAL COLLEGE  
Welding Booths (Abilene, Texas Campus)  
RFP No.: RFP-18-DG-003

- M. By signature hereon, Respondent signifies his compliance with all federal laws and regulations pertaining to Equal Employment Opportunities and Affirmative Action.
- N. By signature hereon, Respondent agrees to defend, indemnify, and hold harmless the State of Texas, all of its officers, agents and employees from and against all claims, actions, suits, demands, proceedings, costs, damages, and liabilities, arising out of, connected with, or resulting from any acts or omissions of Respondent or any agent, employee, subcontractor, or supplier of Respondent in the execution or performance of any agreements or other contractual arrangements which may result from the submission of Respondent's Proposal.
- O. By signature hereon, Respondent agrees that any payments that may become due under any agreements or other contractual arrangements, which may result from the submission of Respondent's Proposal, will be applied towards any debt including, but not limited to, delinquent taxes and child support that is owed to the State of Texas.
- P. By signature hereon, Respondent certifies that no member of the Board of Regents of Texas State Technical College, or the Executive Officers of Texas State Technical College or its component institutions, has a financial interest, directly or indirectly, in the transaction that is the subject of the contract.

**Attachment B – Execution of Offer – Continued**  
**TEXAS STATE TECHNICAL COLLEGE**

The Respondent must complete, sign and return this Execution of Offer as part of their submittal response. The Respondent’s company official(s) who are authorized to commit to such a submittal must sign submittals. Failure to sign and return this form will subject the submittal to disqualification. The undersigned, having carefully examined the scope of services and related documents entitled:

Welding Booths (Abilene, Texas Campus)  
RFP No.: RFP-18-DG-003

as prepared by Texas State Technical College as well as all other conditions affecting the cost and/or execution of the work, proposes to complete the work in accordance with said documents, of which this proposal is a part, for the following sum:

<b>Description</b>	<b>Qty.</b>	<b>Unit</b>	<b>Make/Model</b>	<b>Unit Price</b>	<b>Extension</b>
Complete Freestanding open front welding booths per specifications.  <i>Delivery Date:</i> Must be delivered on or before April 20, 2018.			Attached drawings, sketches, narrative or specifications of proposed booth to demonstrate that it meets the scope of the project.		
Free standing Welding Booths	60	Each		\$ _____	\$ _____
Free Standing Arc Gouging Booths	4	Each		\$ _____	\$ _____
<b>Freight F.O.B.</b> Destination: 2082 Quantum Loop, Abilene, TX. 79556	1	EA		\$ _____	\$ _____
<b>Total Proposal</b>					\$ _____

**Welding booths must be packaged, as they are not damaged in freight transport.**

Proposers are advised and cautioned that TSTC will not pay any separate fees or charges above the prices submitted in the proposal. Therefore, all ancillary charges such as transportation, delivery, installation, assembly, handling, inspection, testing, and all costs involved with the **efforts needed to meet the required or proposed delivery deadlines** should be included in the proposal prices.

**Respectfully Submitted,**

Respondent’s Name: \_\_\_\_\_

Respondent’s State of Texas Tax Account No.: \_\_\_\_\_ (This 11 digit number is mandatory)

If a Corporation: State of Incorporation: \_\_\_\_\_ Respondent’s Charter No: \_\_\_\_\_

Identify each person who owns at least 25% of the Respondent's business entity by name:

_____	_____
_____	_____

Submitted and Certified By:

_____	_____
-------	-------

*(Respondent's Name)*

*(Title)*

_____	_____	_____
-------	-------	-------

*(Street Address)*

*(City, State, Zip Code)*

*(Telephone Number)*

\_\_\_\_\_

*(Authorized Signature)*

\_\_\_\_\_

*(Date)*



**Attachment C – Respondent’s Affirmation**  
TEXAS STATE TECHNICAL COLLEGE  
Welding Booths (Abilene, Texas Campus)  
RFP No.: RFP-18-DG-003

ITEMS BELOW APPLY TO AND BECOME A PART OF TERMS AND CONDITIONS OF RFP, ANY EXCEPTIONS THERE TO MUST BE IN WRITING.

**A. BIDDING REQUIREMENTS**

1. Proposers must comply with all rules, regulations and statutes relating to purchasing in the State of Texas in addition to the requirements of this form.
2. RFP should be submitted on this form. RFP must be time stamped at ordering agency on or before the hour and date specified for the RFP opening.
3. Late and/or unsigned RFP will not be considered under any circumstances. Person signing RFP must have the authority to bind the firm in a contract.
4. RFP should give Payee ID Number, full firm name and address of proposer on the face of this form. Enter in the space provided, if not shown. Additionally, firm name should appear on each continuation page of a RFP, in the block provided in the upper right hand corner. The Payee ID Number is the taxpayer number assigned and used by the Comptroller of Public Accounts of Texas. If this number is not known, complete the following:

Enter Federal Employer's Identification Number \_\_\_\_\_

Sole owner should also enter Social Security Number \_\_\_\_\_

5. RFP cannot be altered or amended after opening time. Alterations made before opening time should be initialed by proposer or his authorized agent. No RFP can be withdrawn after opening time without approval by TSTC based on an acceptable written reason.
6. TSTC reserves the right to accept or reject all or any part of any kind, waive minor technicalities and award the RFP to best serve the interests of TSTC.
7. Consistent and continued tie bidding could cause rejection of RFP by TSTC and/or investigation for antitrust violations.
8. TSTC shall not be responsible for failure of electronic equipment or operator error. Late illegible, incomplete, or otherwise non-responsive RFP’S will not be considered.

**B. TIE BIDS**

Awards will be made in accordance with Rule 1 TAC Section 113.6 (b) (3) and 113.8 (preferences).

**C. AWARD OF CONTRACT**

A response to this RFP is an offer to contract based upon the terms, conditions and specifications contained herein. RFP’s do not become contracts until they are accepted through an open market purchase order. The contract shall be governed, construed and interpreted under the laws of the State of Texas. The factors listed in Texas Government Code, Title 10, Subtitle D, Section 2155.074, 2155.144, 2156.007, and 2157.003 shall also be considered in making an award. Any legal actions must be filed in McLennan County, Texas.

#### **D. PAYMENT**

Vendor shall submit an itemized invoice showing TSTC's purchase order number. TSTC will incur no penalty for late payment if payment is made in 30 or fewer days from receipt of goods or services and an uncontested invoice. For restrictions regarding prepayment, see section 11, below.

#### **E. PATENTS OR COPYRIGHTS**

The vendor agrees to protect TSTC from claims involving infringement of patents or copyrights.

#### **F. VENDOR ASSIGNMENTS**

Vendor hereby assigns to ordering agency any and all claims for overcharges associated with this contract arising under the antitrust laws of the United States 15 U.S.C.A. Section 1, et seq. (1973), and the antitrust laws of the State of Texas, TEX. Bus. & Comm. Code Ann. Sec. 15.01, et seq. (1967). Inquiries pertaining to IFBs must give the requisition number, codes, and opening date.

#### **G. BIDDER AFFIRMATION**

Signing this RFP with a false statement is a material breach of contract and shall void the submitted RFP or any resulting contracts, and the vendor shall be removed from all bid lists.

1. The proposer has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted RFP.
2. Neither the proposer nor the firm, corporation, partnership, or institution represented by the proposer, or anyone acting for such firm, corporation or institution has violated the antitrust laws of this State or the Federal Antitrust Laws (see section 9, above), nor communicated directly or indirectly the RFP made to any competitor or any other person engaged in such line of business.
3. Pursuant to Section 2155.004 Government Code the proposer has not received compensation for participation in the preparation of the specifications for this RFP.
4. Pursuant to Section 231.006(d), Family Code (relating to child support), the proposer certifies that the individual or business entity named in this RFP is not ineligible to receive this specified payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate.
5. Under Section 2155.004 Government Code the proposer certifies that the individual or business entity named in this RFP is not ineligible to receive the specified contract and acknowledges that this contract may be terminated and/or payment withheld if this certification is inaccurate.
6. The Contractor shall defend, indemnify, and hold harmless TSTC, all of its officers, agents and employees from and against all claims, actions, suits, demands, proceedings, costs, damages, and liabilities, arising out of, connected with, or resulting from any acts or commissions of contractor or any agent, employee, subcontractor, or supplier of contractor in the execution or performance of this contract.
7. Proposer agrees that any payments due under this will be applied towards any debt, including but not limited to delinquent taxes and child support that is owed to the State of Texas.
8. Proposer certifies that they are in compliance with section 669.003 of the Government Code, relating to contracting with executive head of a State agency. If section 669.003 applies proposer will complete the following information in order for the RFP to be evaluated:

Name of Former executive: \_\_\_\_\_

Name of State agency: \_\_\_\_\_

Date of separation from State agency: \_\_\_\_\_

Date of Employment with proposer: \_\_\_\_\_

9. Proposer agrees to comply with government Code 2155.4441, pertaining to service contract use of products in the State of Texas.
10. Pursuant to Section 231.006©, Family Code, RFP must include names and Social Security Numbers of each person with at least 25% ownership of the business entity submitting the RFP. Attach name & social security numbers for each person. This information must be provided prior to contract award.

#### **H. NOTE TO PROPOSER:**

Any terms and conditions attached to a RFP will not be considered unless specifically referred to on this RFP form and may result in disqualification of the RFP. The dispute resolution process provided for in chapter 2260 of the Texas Government Code must be used by the ordering agency and the contractor to attempt to resolve all disputes arising under this contract.

#### **I. BEST VALUE CRITERIA**

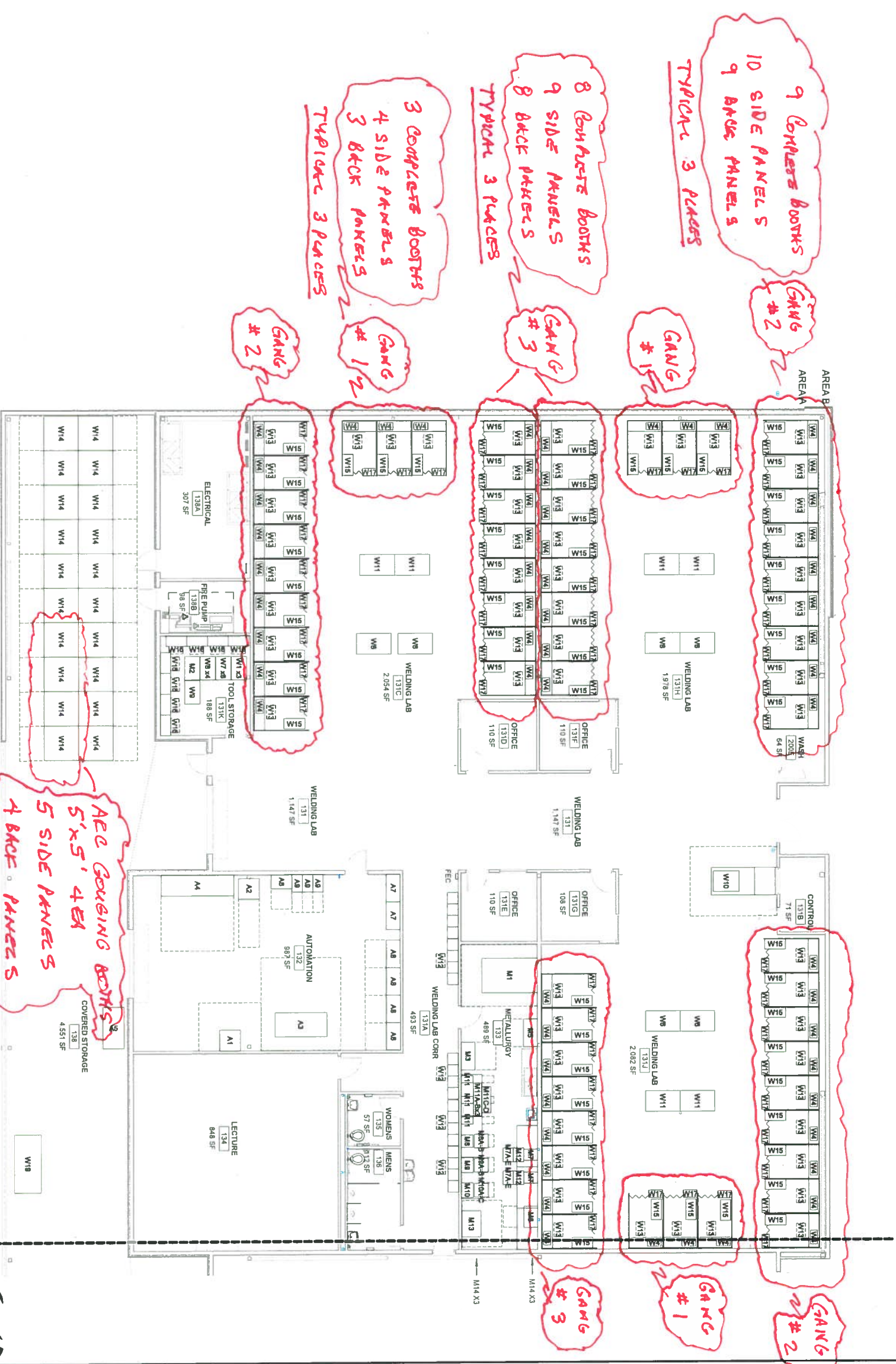
- The quality, availability, and adaptability of the supplies, materials, equipment, or contractual services to the particular use required;
- The number and scope of conditions attached to the RFP;
- The ability, capacity, and skill of the proposer to perform the contract or provide the service required;
- Whether the proposer can perform the contract or provide the service promptly, or within the time required, without delay or interference;
- The character, responsibility, integrity, reputation, and experience of the proposer;
- Proximity of the proposer's office to the site, and is there a firm principal at the local office, and how much of the design work will be done at the local office;
- Related to the above, how close are the proposer's sub-consultants to the site, and are there firm principals at the local sub-consultants' offices, and how much of the design work will be done at the local sub-consultants' offices;
- The quality of performance of previous contracts or services;
- Any previous or existing noncompliance by the proposer with specification requirements relating to time of submission of specified data such as samples, models, drawings, certificates, or other information; the sufficiency of the financial resources and ability of the proposer to perform the contract or provide the service;
- The ability of the proposer to provide future maintenance, repair parts, and service for the use of the contract.
- The purchase price:
- Any relevant criteria specifically listed in the RFP or request for proposals.

**Attachment D - Conflict of Interest Questionnaire**

If a conflict of interest doesn't exist, please write "NONE" under section 3 and sign it.

<b>CONFLICT OF INTEREST QUESTIONNAIRE</b>		<b>FORM CIQ</b>
<b>For vendor or other person doing business with local governmental entity</b>		
<p>This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.</p> <p>A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.</p>	<b>OFFICE USE ONLY</b> Date Received	
<b>1</b>	Name of person who has a business relationship with local governmental entity.	
<b>2</b>	<input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire.  (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)	
<b>3</b>	Name of local government officer with whom filer has employment or business relationship.  _____ Name of Officer  This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.  A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?  <input type="checkbox"/> Yes <input type="checkbox"/> No  B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?  <input type="checkbox"/> Yes <input type="checkbox"/> No  C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?  <input type="checkbox"/> Yes <input type="checkbox"/> No  D. Describe each employment or business relationship with the local government officer named in this section.	
<b>4</b>	_____ Signature of person doing business with the governmental entity	_____ Date

"EXHIBIT A"  
60 WELDING BOOTHS 5'x8'  
4 AEC GAUGING BOOTHS 5'x5'



A2 EQUIPMENT PLAN

TITLE LUTHER PARTNERSHIP

PARKHILL SMITH & COOPER

TSTC  
Texas State  
Technical College

PSG

ABILENE INDUSTRIAL  
TECHNOLOGY CENTER  
100% CONSTRUCTION  
DOCUMENTS

ABILENE, TEXAS



1 05/19/17 100% CONSTRUCTION DOCUMENTS  
NO. DATE DESCRIPTION PROJECT NO. 9189-16  
ISSUING OFFICE ABILENE

FIRST FLOOR EQUIPMENT PLAN  
- AREA C

A-703

**EXHIBIT B**

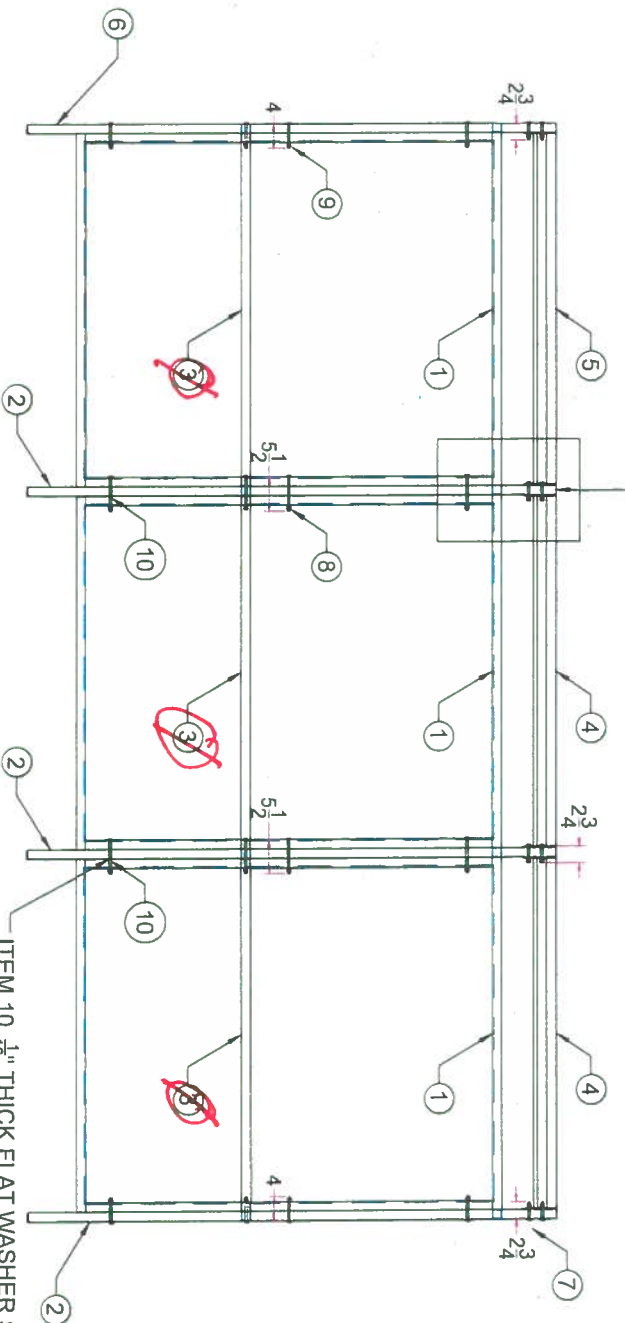
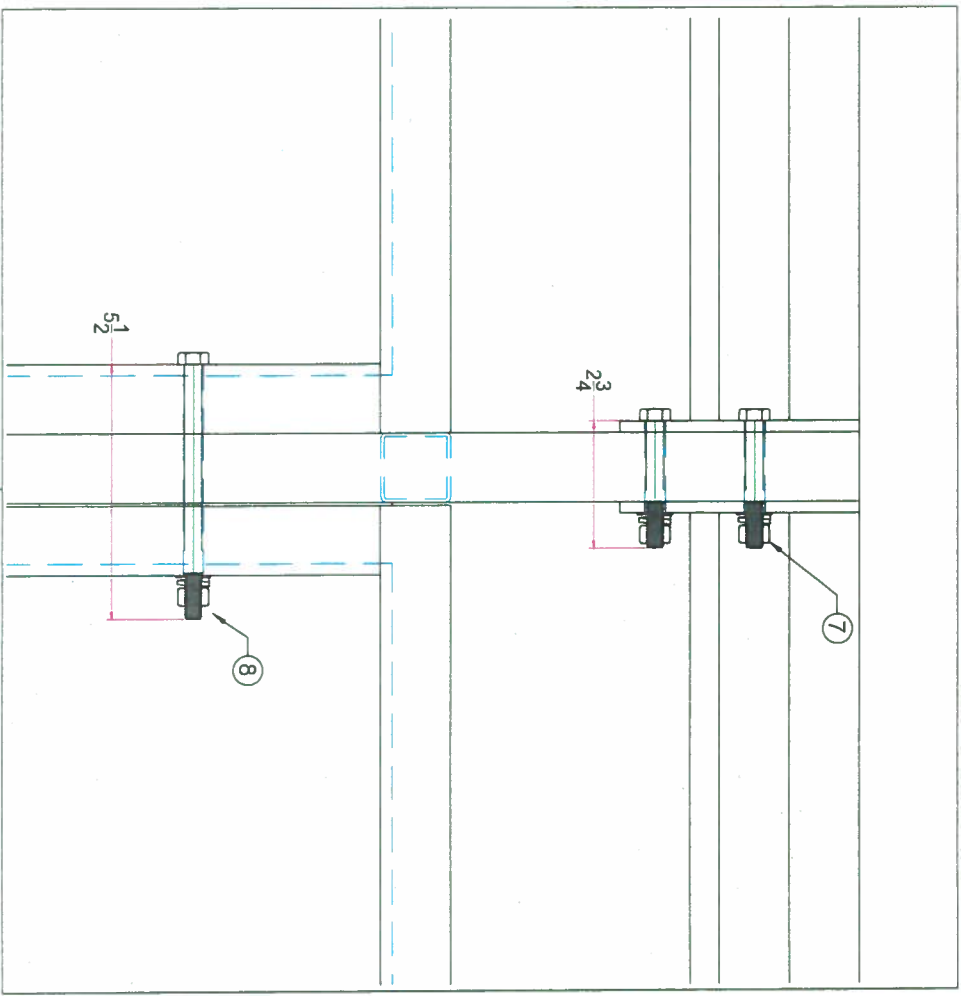
**WELDING BOOTHS**

**60 EA**

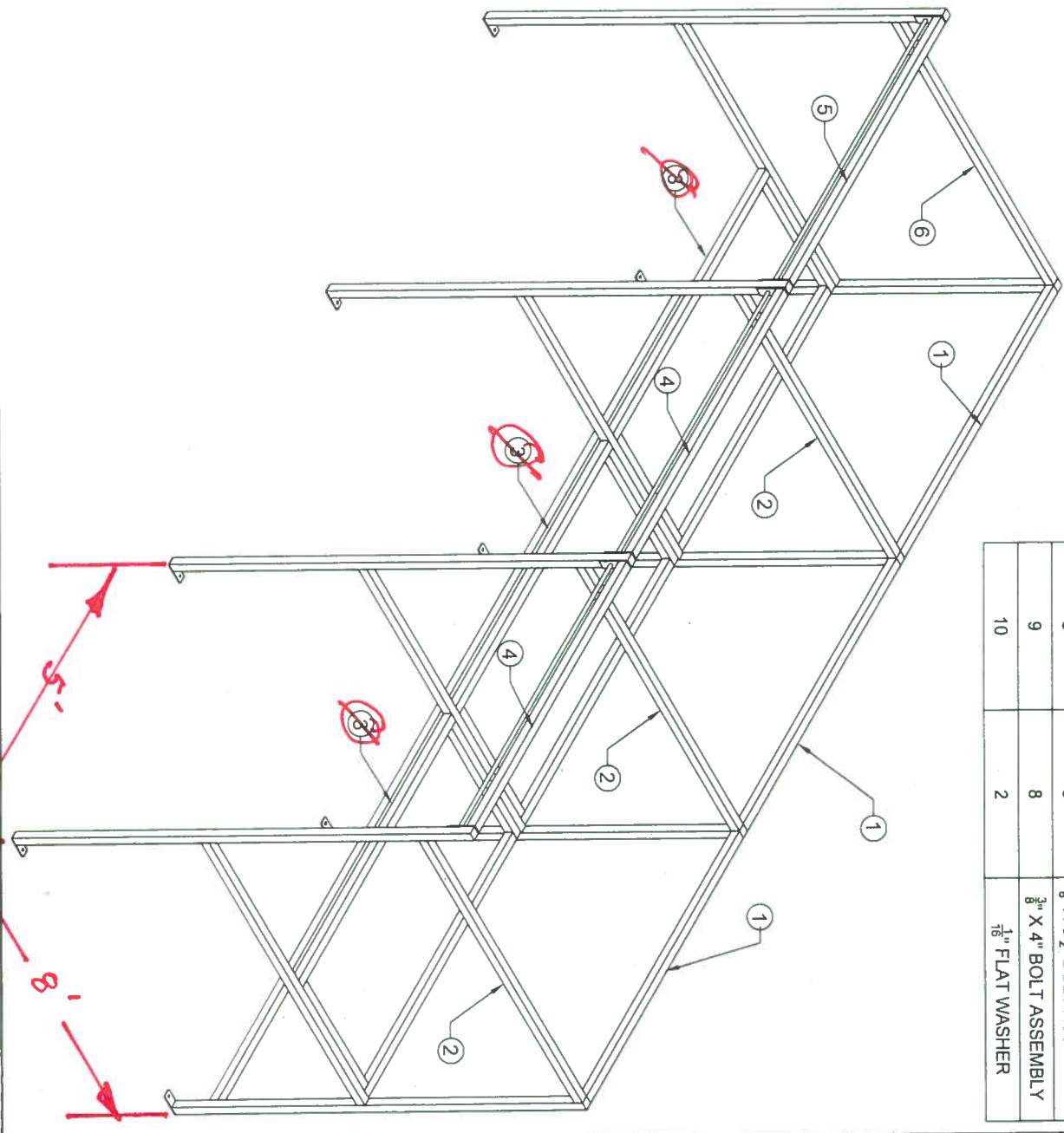
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**DELETE ALL TABLES AND TABLE FRAMES**

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2	3	SIDE PANEL	
3	3	TABLE	
4	2	CROSS BRACE	
5	1	END CROSS BRACE	
6	1	END PANEL	
7	8	$\frac{3}{8}$ " X $2\frac{3}{4}$ " BOLT ASSEMBLY	
8	8	$\frac{3}{8}$ " X $5\frac{1}{2}$ " BOLT ASSEMBLY	
9	8	$\frac{3}{8}$ " X 4" BOLT ASSEMBLY	
10	2	$\frac{1}{8}$ " FLAT WASHER	



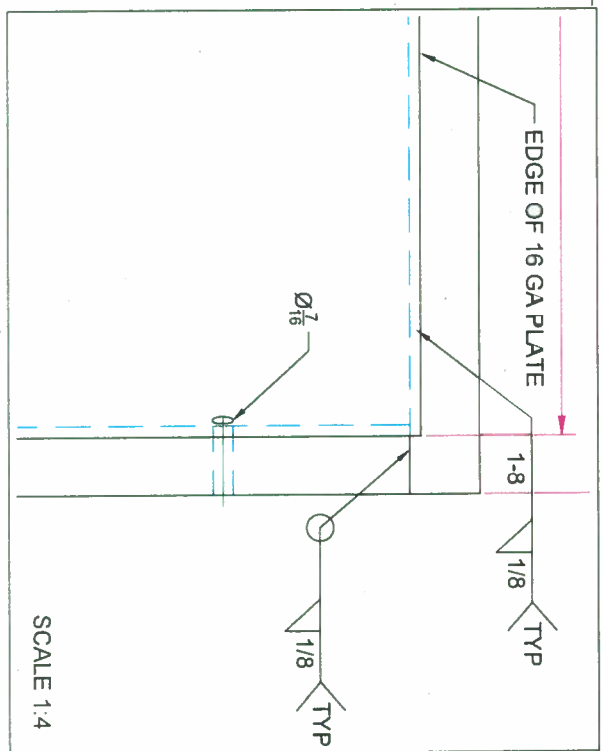
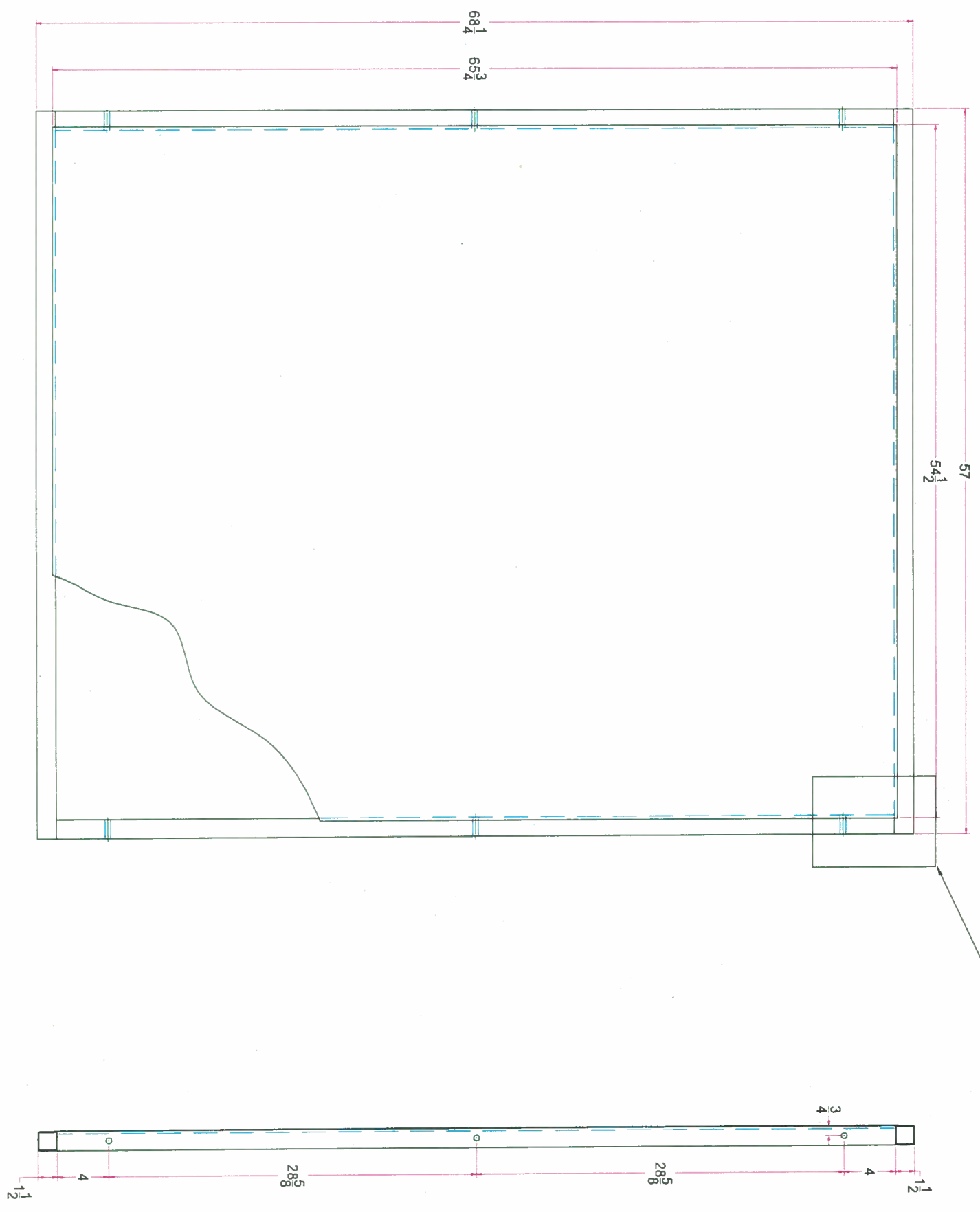
ITEM 10,  $\frac{1}{8}$ " THICK FLAT WASHER SPACER  
RECOMMEND MC MASTER CARR  
PART #98032A342



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ENGINEER	ROGER LARSEN	TEXAS STATE TECHNICAL COLLEGE
DRAWN BY	ROGER LARSEN	TSTC
CHECKED BY		WELDING PROGRAM
REVISION BY		WELDING BOOTH ASSEMBLY
REVISION CHECK		
SIZE	B	DRAWING NUMBER
SCALE	1:16	TSTC 003
DATE	07/21/15	REV.
		SHEET 1 OF 5

*BACK PANELS GO EA*



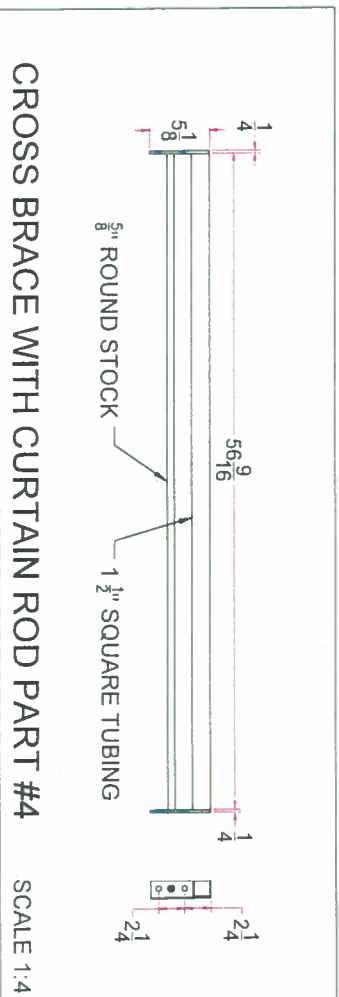
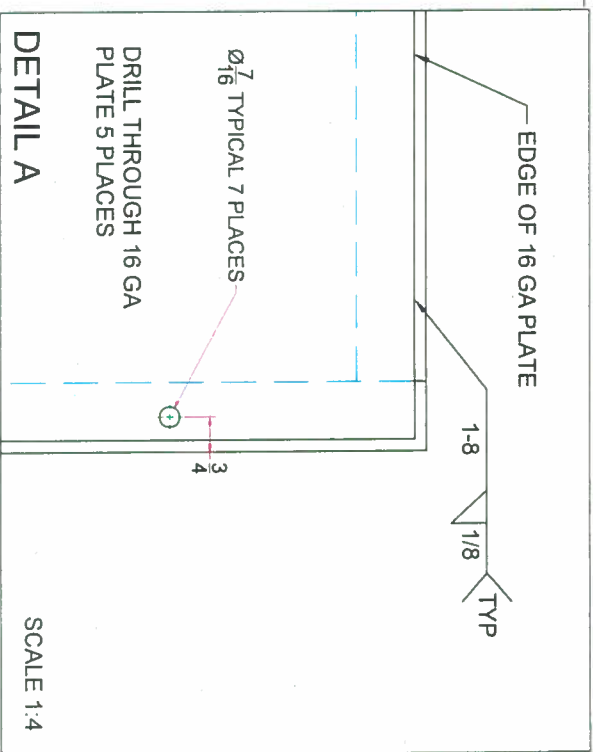
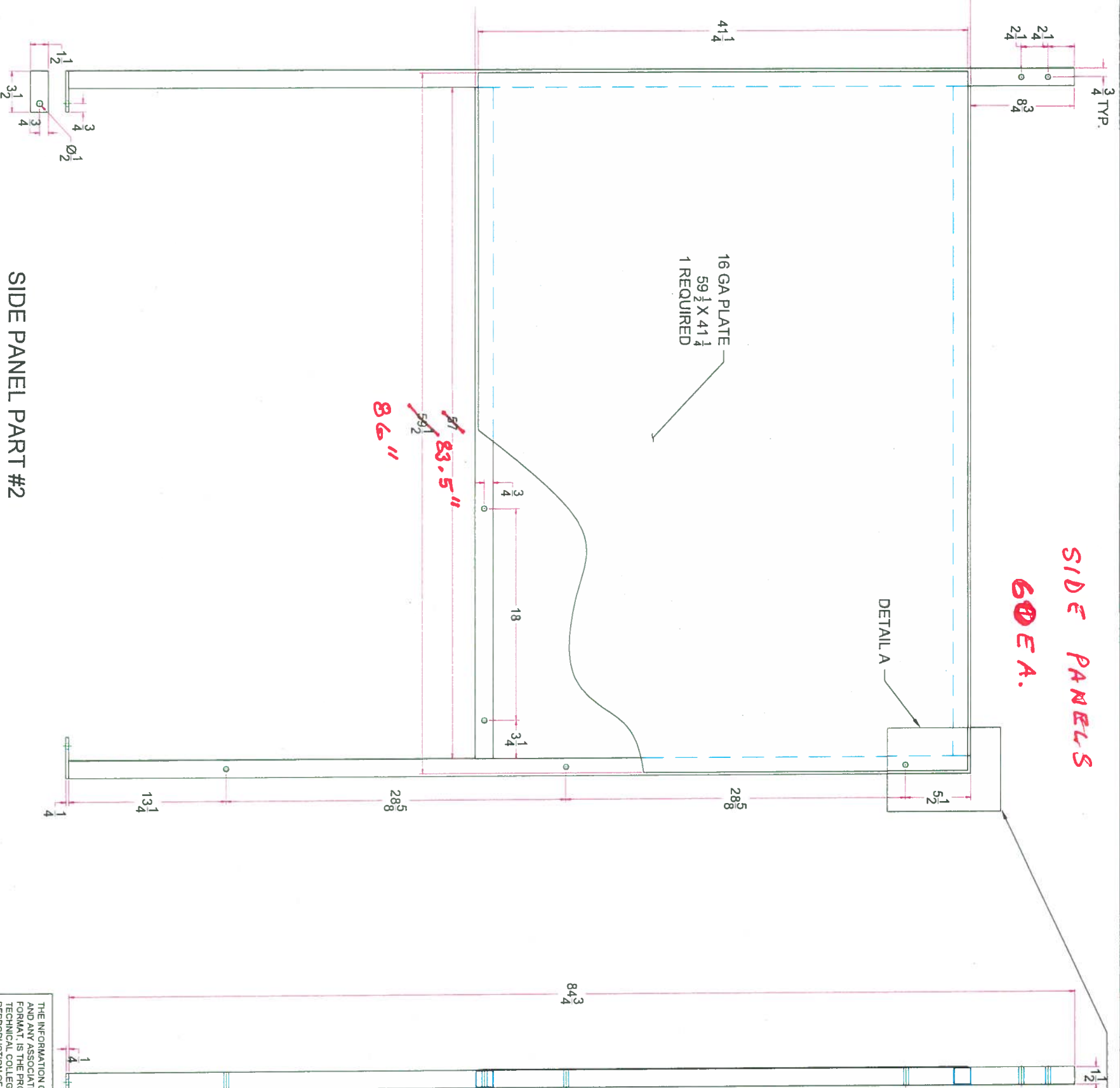
- ALL SQUARE TUBING TO BE 1 1/2" X 14 GA.
- PLATE STEEL TO BE 16 GA
- ALL WELDS TO BE FREE OF SPATTER
- ALL HOLES TO BE DRILLED THROUGH 7/16"
- UNLESS NOTED, AND DE-BURRED
- SURFACES TO BE CLEANED AND PAINTED
- CUSTOMER SPECIFIED COLOR (OPTION POWDER COAT).

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ENGINEER	TECHNICAL COLLEGE
DRAWN BY ROGER LARSEN	TSTC
CHECKED BY	WELDING BOOTH
REVISION BY	BACK PANEL PART #1
REVISION CHECK	DRAWING NUMBER TSTC 003
SCALE 1:8	DATE 07/21/15
	SHEET 2 OF 5

**SIDE PANELS  
60EA.**

**SIDE PANEL PART #2**



- ALL SQUARE TUBING TO BE 1 1/2" X 14 GA.
- PLATE STEEL TO BE 16 GA
- ALL WELDS TO BE FREE OF SPATTER
- ALL HOLES TO BE DRILLED THROUGH 7/16", UNLESS NOTED, AND DE-BURRED
- SURFACES TO BE CLEANED AND PAINTED CUSTOMER SPECIFIED COLOR (OPTION POWDER COAT)

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ENGINEER	TEXAS STATE TECHNICAL COLLEGE
DRAWN BY ROGER LARSEN	TSTC
CHECKED BY	WELDING BOOTH
REVISION BY	SIDE PANEL PART #2 AND CROSS BRACE PART #4
REVISION CHECK	
SIZE B	DRAWING NUMBER TSTC 003
SCALE 1:10	DATE 07/21/15
	SHEET 3 OF 5
	REV.



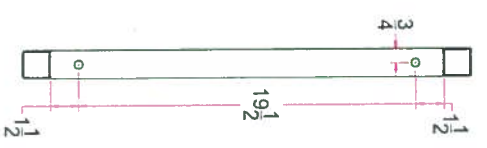
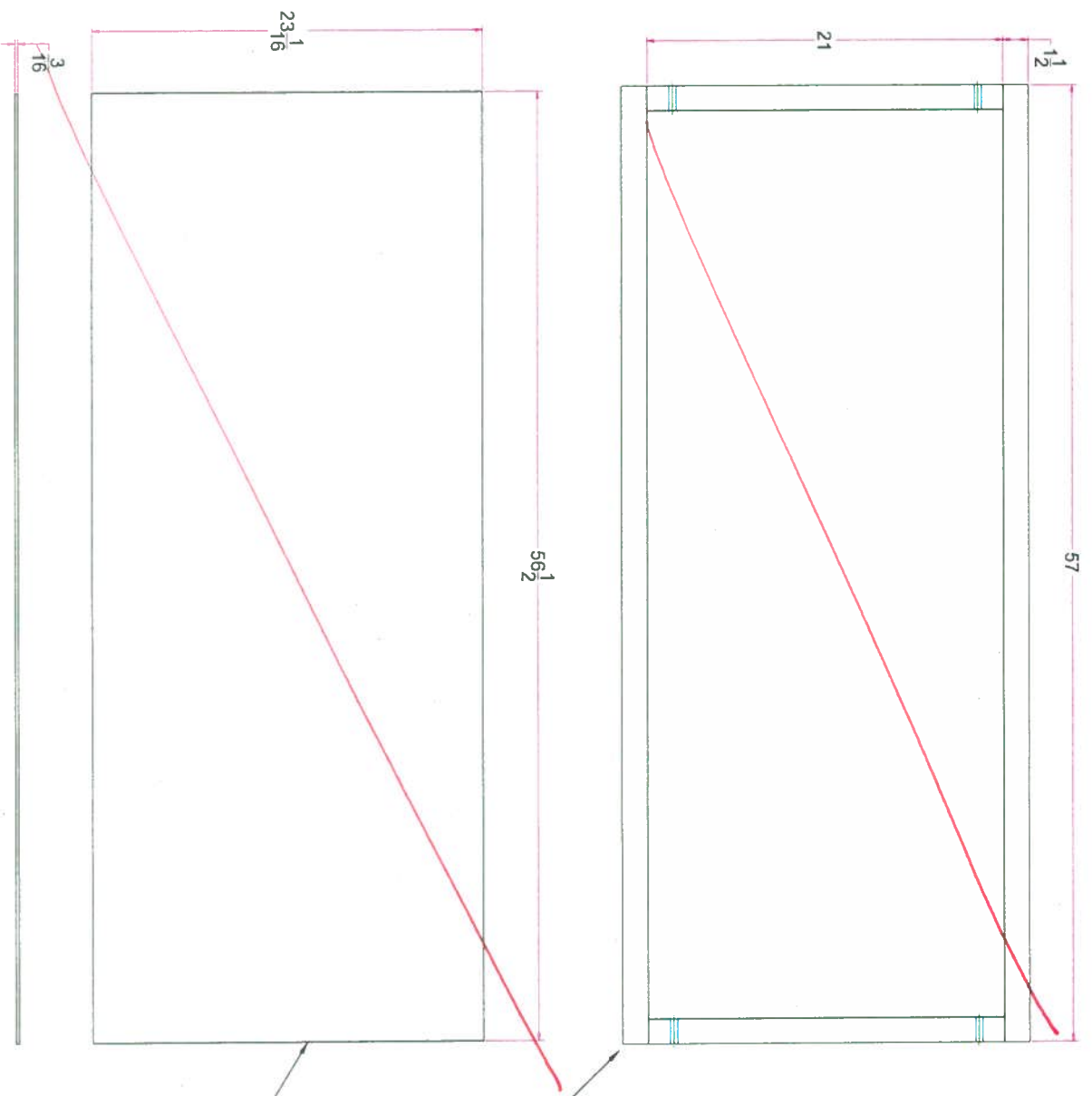


TABLE FRAME 1 1/2" X 11 GA SQUARE TUBING

TABLE TOP 3/16" THICK

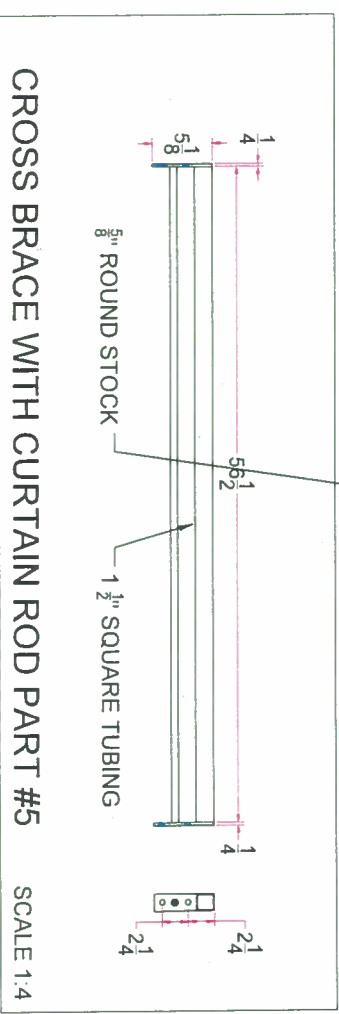
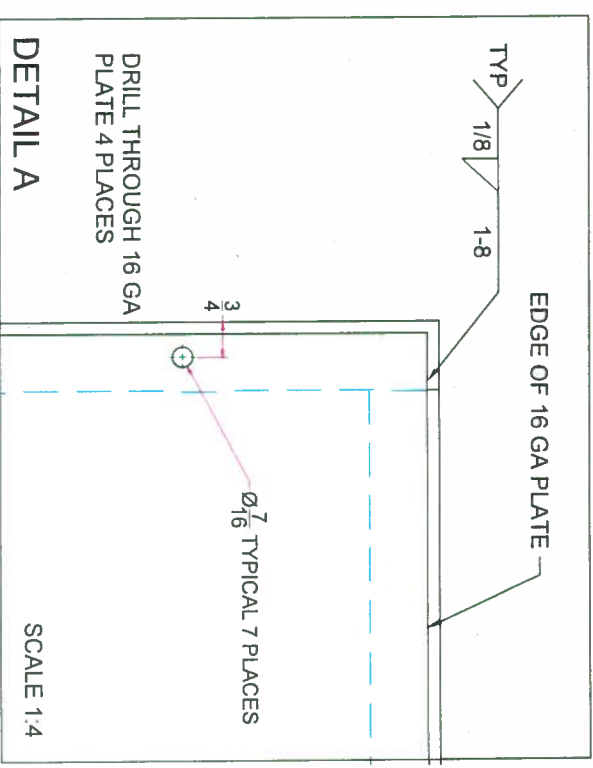
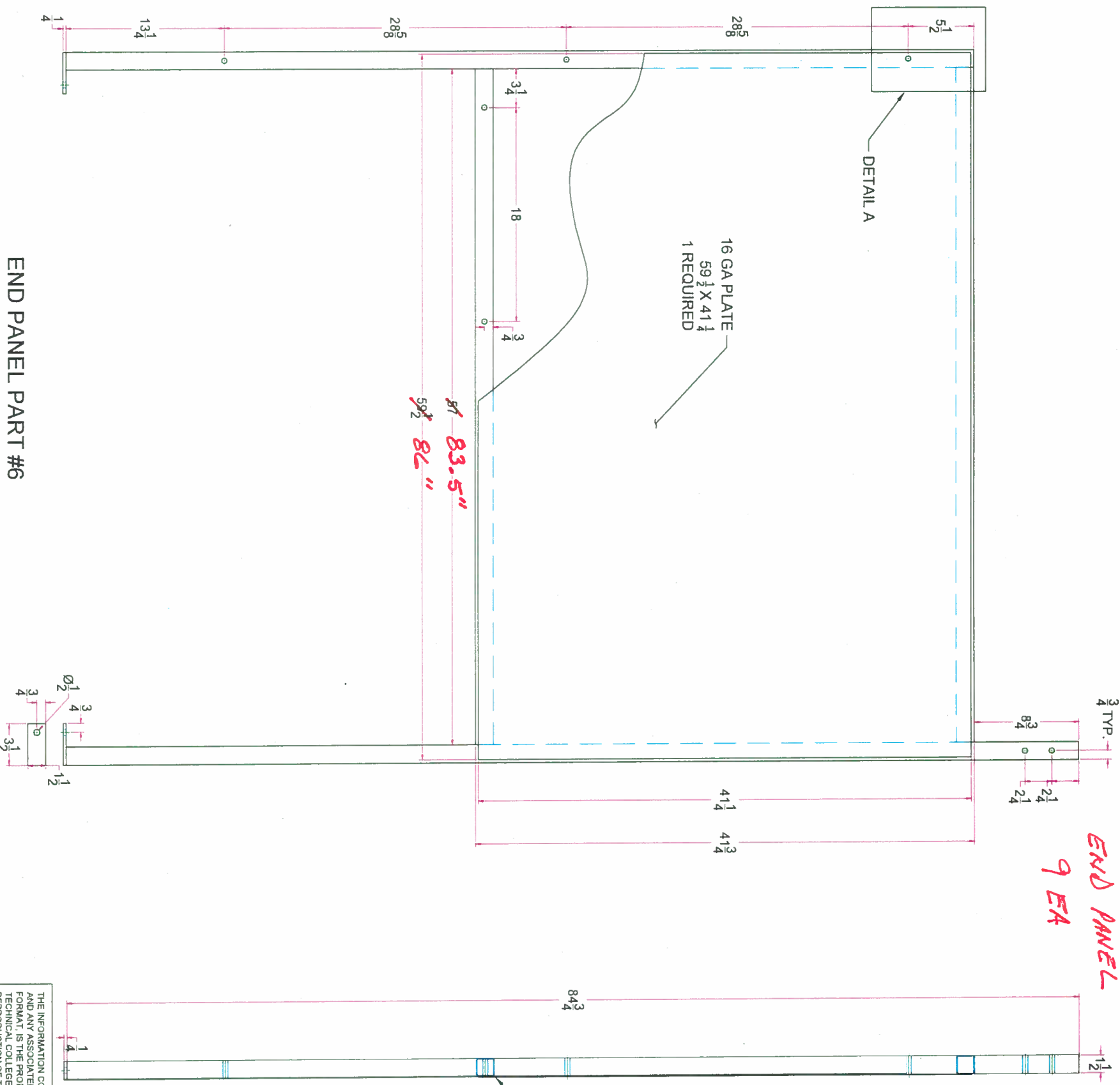
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- ALL SQUARE TUBING TO BE 1 1/2" X 11 GA.
- PLATE STEEL TO BE 3/16" THICK
- ALL WELDS TO BE FREE OF SPATTER
- ALL HOLES TO BE DRILLED THROUGH 7/16"
- UNLESS NOTED, AND DE-BURRED
- SURFACES TO BE CLEANED AND LIGHTLY OILED
- TO PREVENT CORROSION
- 1/4" PLATE TO BE TACK WELDED IN PLACE BY CUSTOMER

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ENGINEER	ROGER LARSEN	TEXAS STATE TECHNICAL COLLEGE
DRAWN BY	ROGER LARSEN	TSTC
CHECKED BY		WELDING BOOTH
REVISION BY		WELDING TABLE PART #3
REVISION CHECK		
SCALE 1:10	DATE 07/21/15	SHEET 4 OF 5
SIZE B	DRAWING NUMBER TSTC 003	REV.

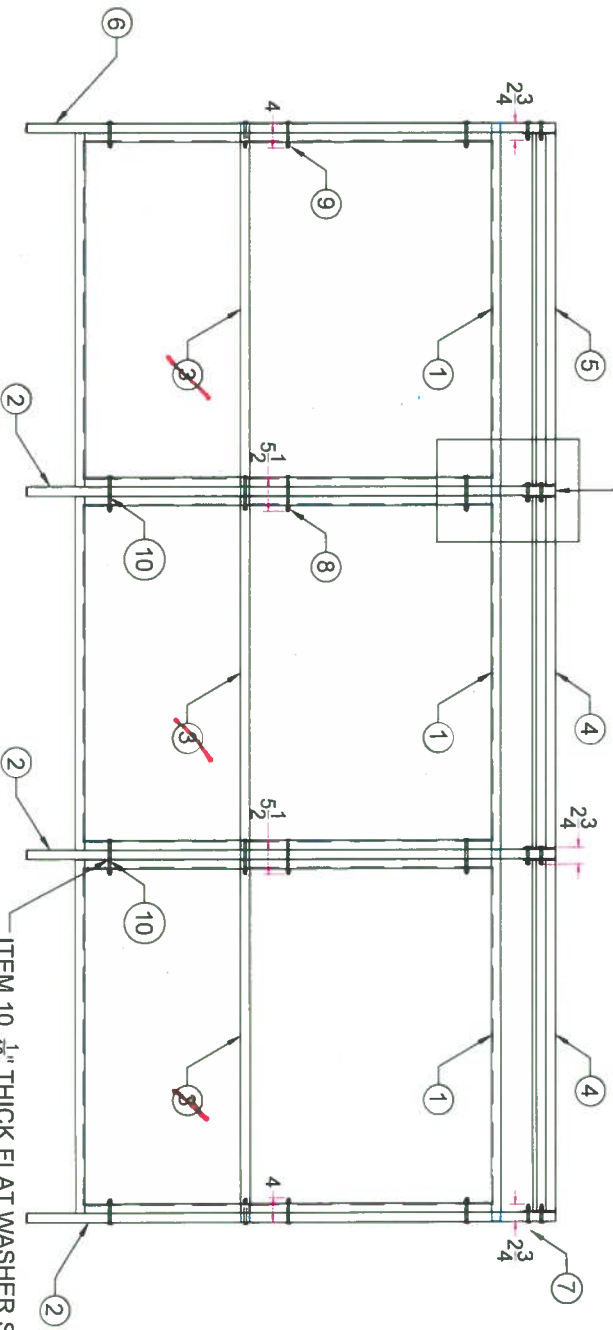
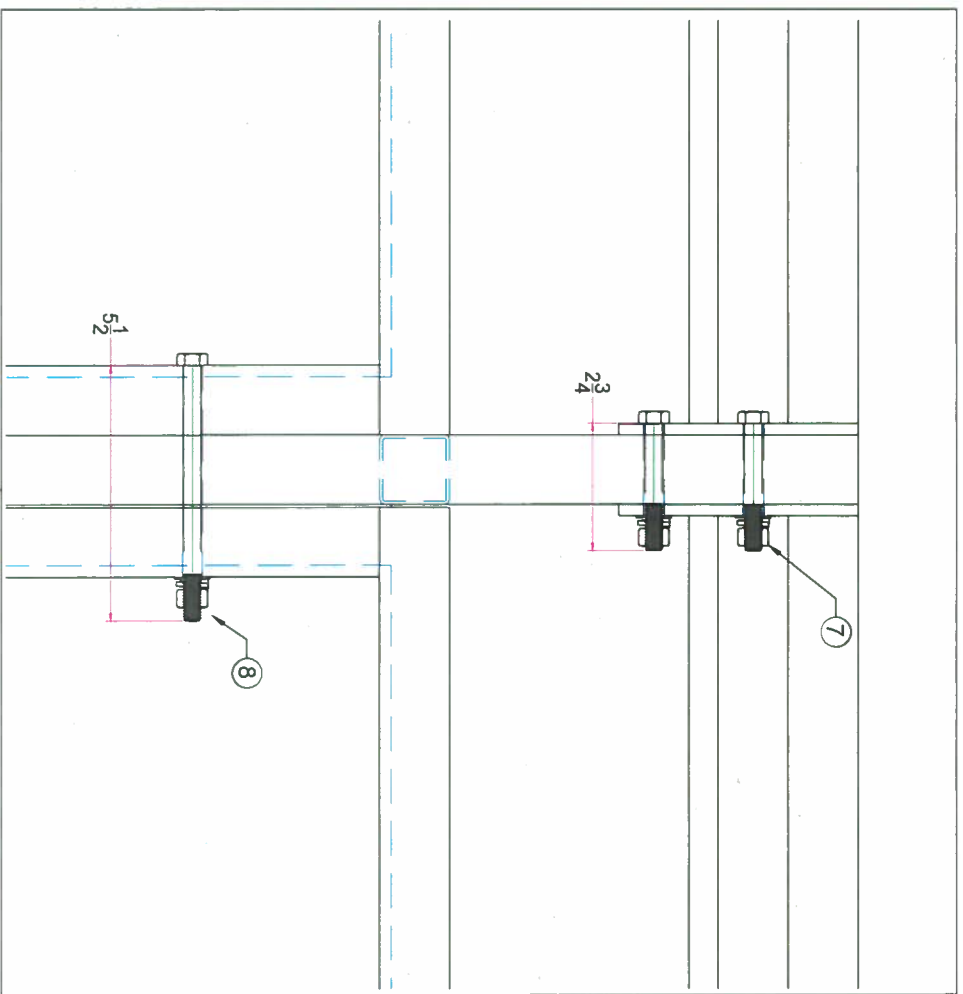
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- PLATE STEEL TO BE 16 GA
- ALL WELDS TO BE FREE OF SPATTER
- ALL HOLES TO BE DRILLED THROUGH 7/16", UNLESS NOTED, AND DE-BURRED
- SURFACES TO BE CLEANED AND PAINTED CUSTOMER SPECIFIED COLOR (OPTION POWDER COAT)

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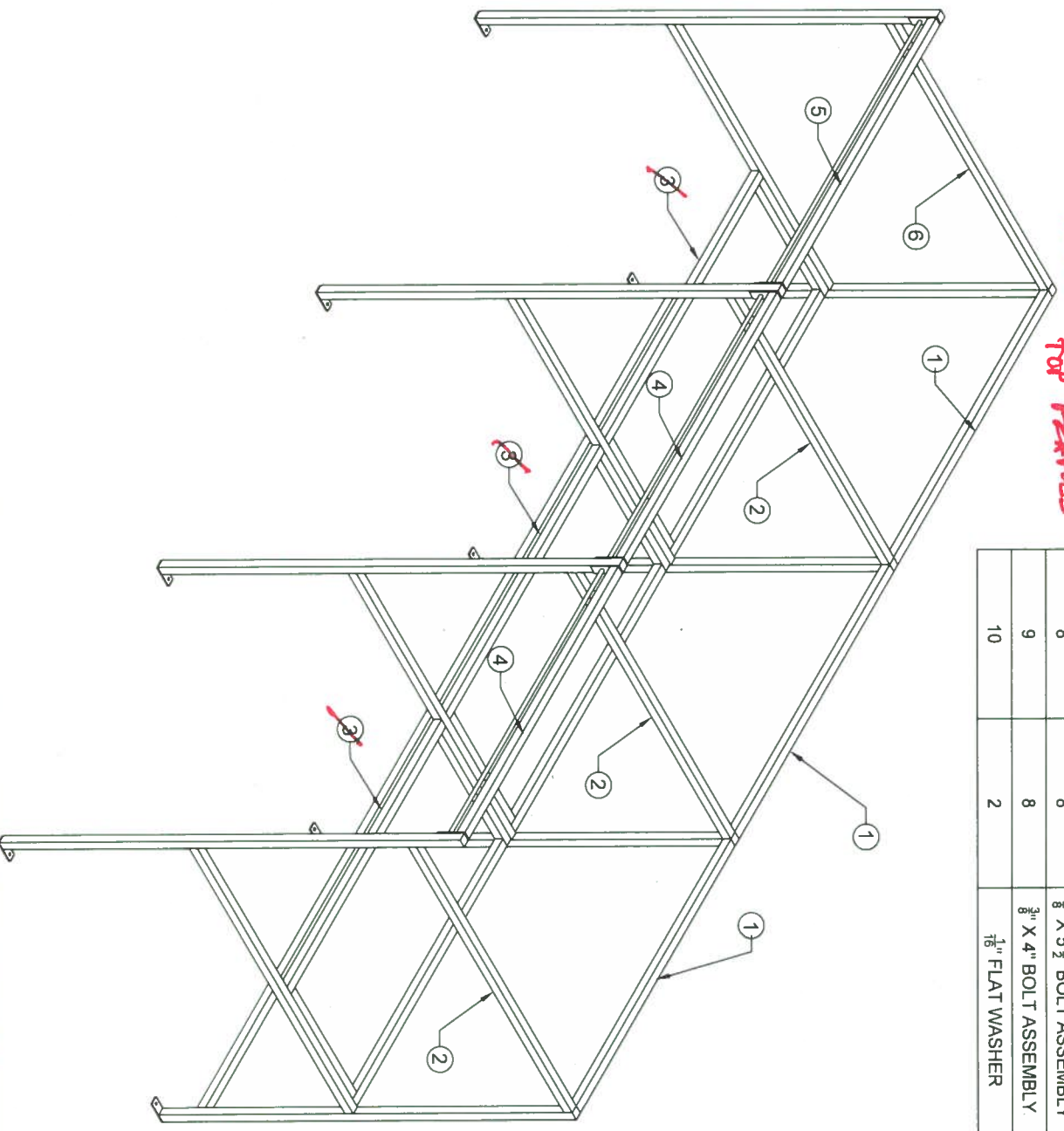
ENGINEER	TEXAS STATE TECHNICAL COLLEGE
DRAWN BY ROGER LARSEN	TSTC WELDING BOOTH
CHECKED BY	END PANEL PART #6 AND CROSS BRACE PART #5
REVISION BY	DRAWING NUMBER TSTC 003
REVISION CHECK	SCALE 1:10
	DATE 07/21/15
	SHEET 5 OF 5



ITEM 10, 1/8" THICK FLAT WASHER SPACER  
RECOMMEND MC MASTER CARR  
PART #98032A342

"EXHIBIT C"  
ARE GOING BOOTH'S  
4 EA  
Delete ALL  
TABLE TOPS &  
TOP FRAMES

BOOTH ASSEMBLY AS SHOWN			
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2	3	SIDE PANEL	
3	<del>3</del>	<del>TABLE</del>	
4	2	CROSS BRACE	
5	1	END CROSS BRACE	
6	1	END PANEL	
7	8	3/8" X 2 3/4" BOLT ASSEMBLY	
8	8	3/8" X 5 1/2" BOLT ASSEMBLY	
9	8	3/8" X 4" BOLT ASSEMBLY	
10	2	1/8" FLAT WASHER	

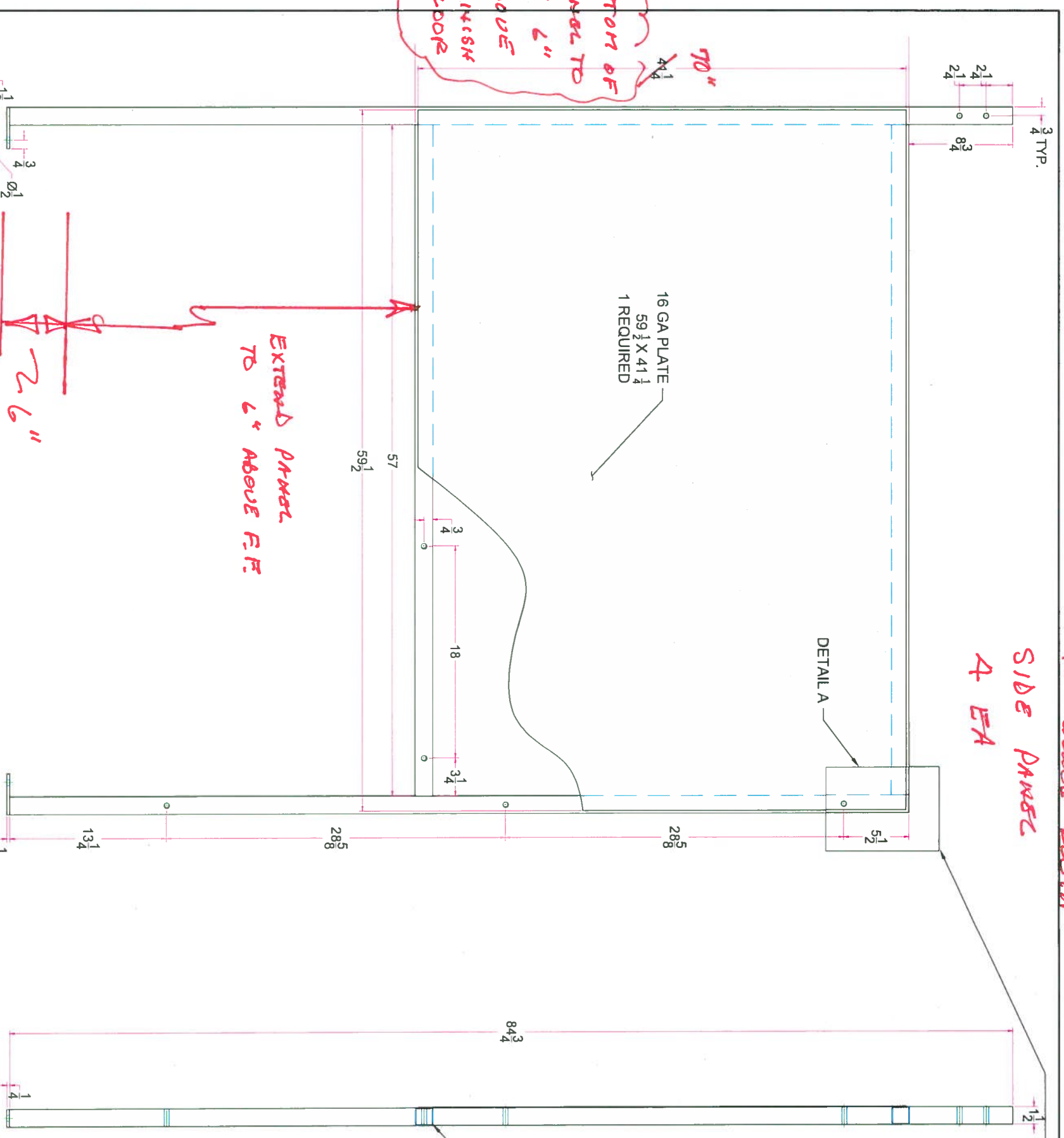


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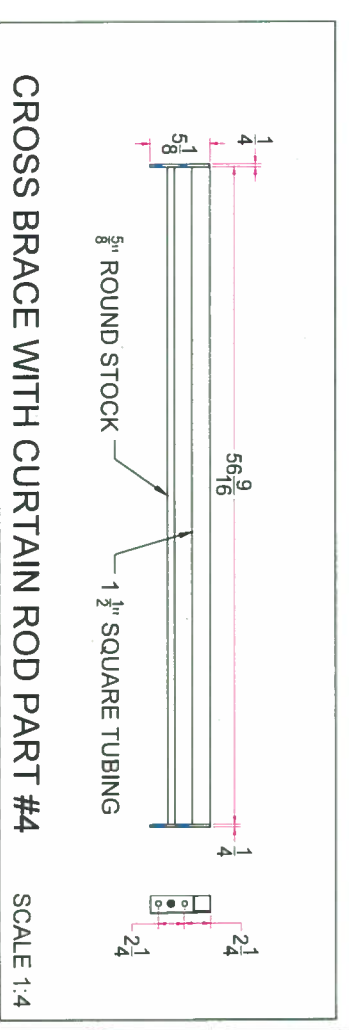
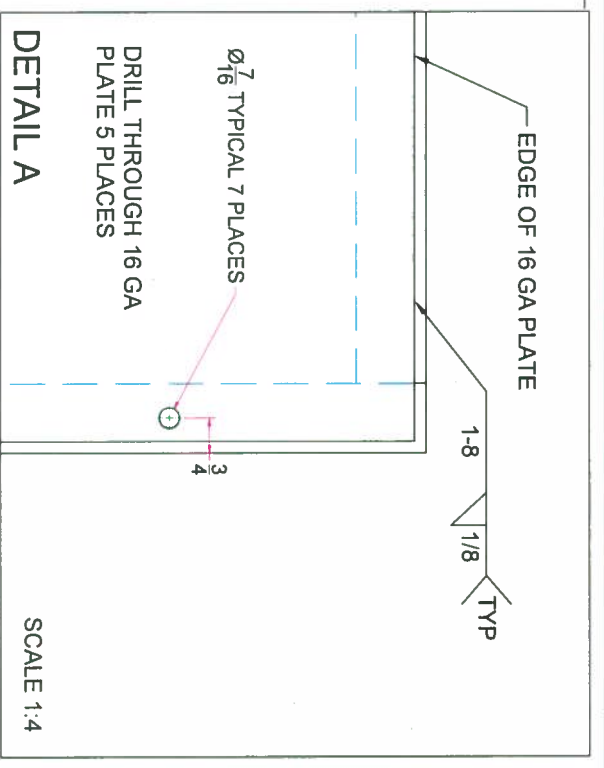
ENGINEER	ROGER LARSEN	TEXAS STATE TECHNICAL COLLEGE
DRAWN BY	ROGER LARSEN	TSTC
CHECKED BY		WELDING PROGRAM
REVISION BY		WELDING BOOTH ASSEMBLY
REVISION CHECK		
SIZE	B	DRAWING NUMBER
SCALE	1:16	TSTC 003
		DATE 07/21/15
		SHEET 1 OF 5

Are Gauge Booth

SIDE PANEL 4 EA



SIDE PANEL PART #2



- ALL SQUARE TUBING TO BE 1 1/2" X 14 GA.
- PLATE STEEL TO BE 16 GA
- ALL WELDS TO BE FREE OF SPATTER
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ENGINEER	ROGER LARSEN	TEXAS STATE TECHNICAL COLLEGE
DRAWN BY	ROGER LARSEN	WELDING BOOTH
CHECKED BY		TSTC
REVISION BY		SIDE PANEL PART #2 AND CROSS BRACE PART #4
REVISION CHECK		DRAWING NUMBER TSTC 003
		SCALE 1:10
		DATE 07/21/15
		SHEET 3 OF 5

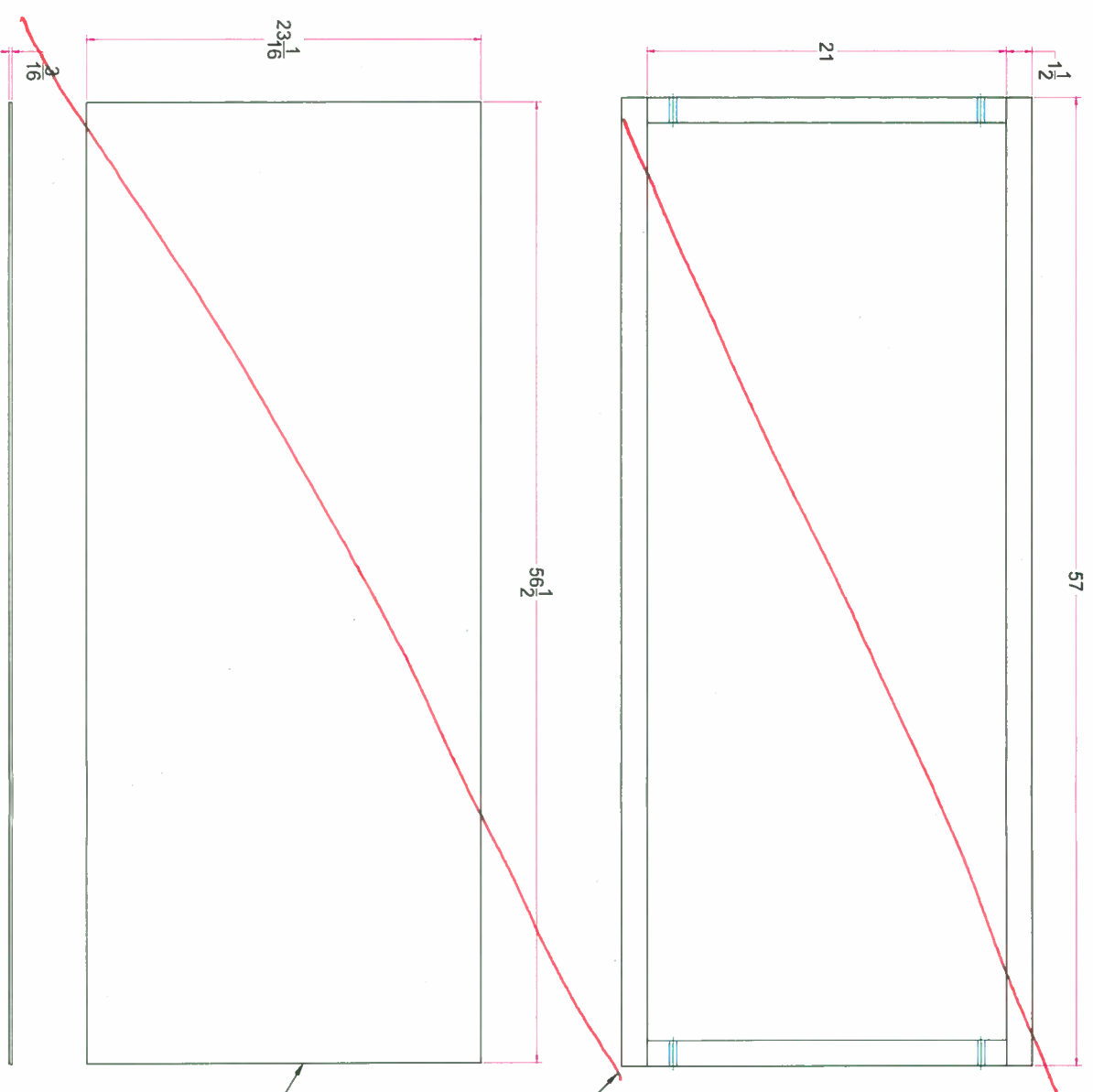


TABLE FRAME 1 1/2" X 11 GA SQUARE TUBING

TABLE TOP 3/8" THICK

*REMOVE TABLE TOPS  
AND FLANGES*

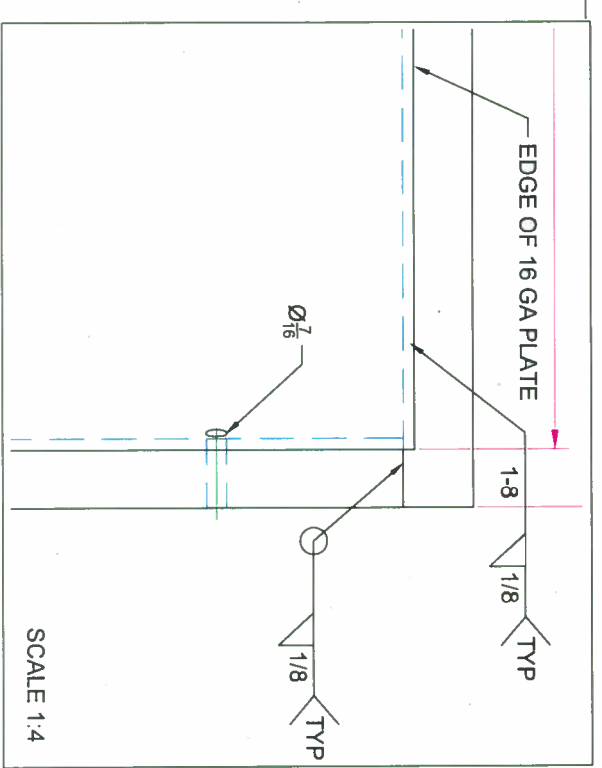
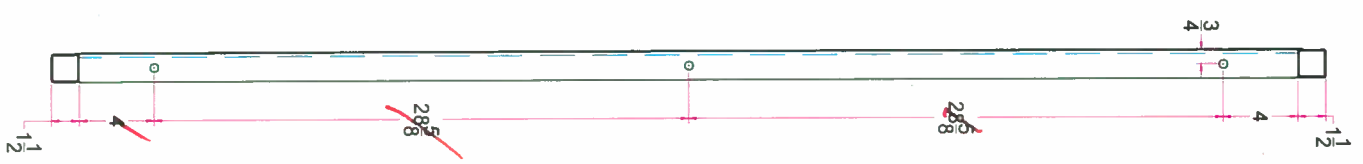
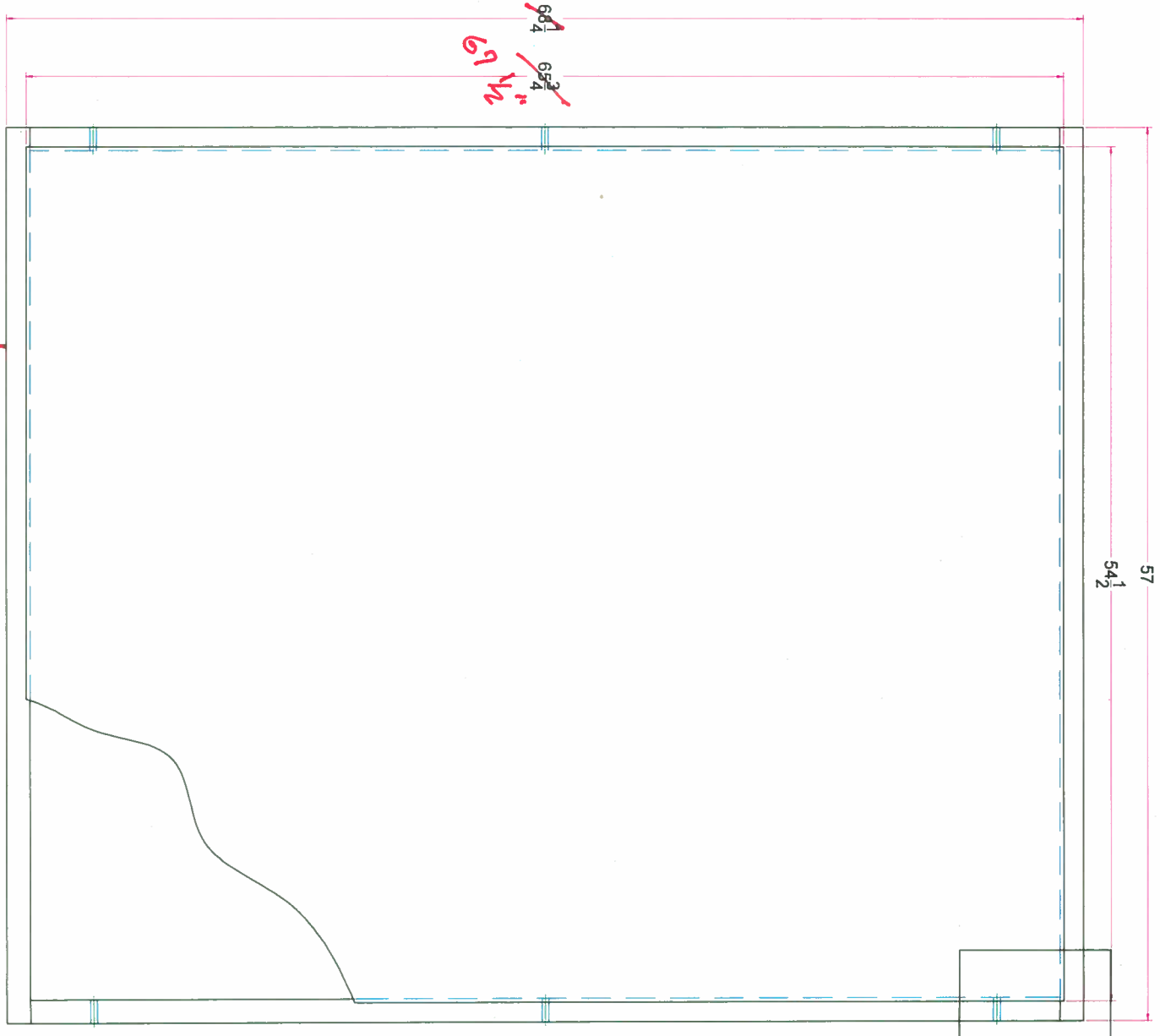
- ALL SQUARE TUBING TO BE 1 1/2" X 11 GA.
- PLATE STEEL TO BE 3/8" THICK
- ALL WELDS TO BE FREE OF SPATTER
- ALL HOLES TO BE DRILLED THROUGH 7/16"
- UNLESS NOTED, AND DE-BURRED
- SURFACES TO BE CLEANED AND LIGHTLY OILED TO PREVENT CORROSION
- 1/4" PLATE TO BE TACK WELDED IN PLACE BY CUSTOMER

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ENGINEER	TEXAS STATE TECHNICAL COLLEGE	
DRAWN BY ROGER LARSEN	TSTC	
CHECKED BY	WELDING BOOTH	
REVISION BY	WELDING TABLE PART #3	
REVISION CHECK	DRAWING NUMBER TSTC 003	REV.
SCALE 1:10	DATE 07/21/15	SHEET 4 OF 5

ARE GUAGE BOOTH  
BACK PANEL

4 EA



- ALL SQUARE TUBING TO BE 1 1/2" X 14 GA.
- PLATE STEEL TO BE 16 GA
- ALL WELDS TO BE FREE OF SPATTER
- ALL HOLES TO BE DRILLED THROUGH 7/16"
- UNLESS NOTED, AND DE-BURRED
- SURFACES TO BE CLEANED AND PAINTED
- CUSTOMER SPECIFIED COLOR (OPTION POWDER COAT)

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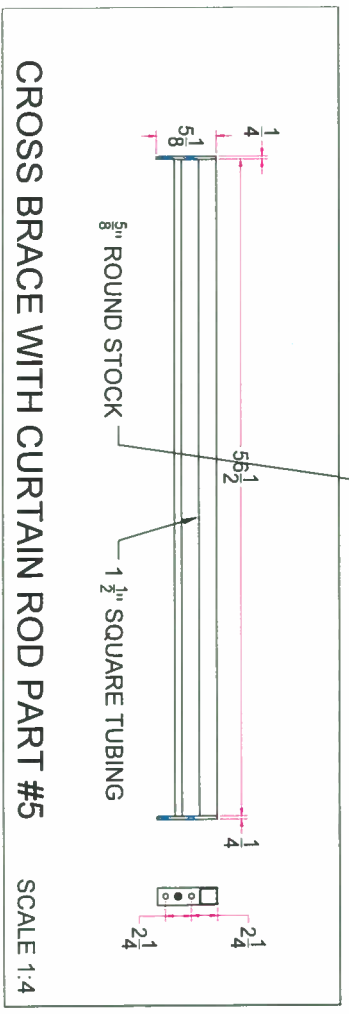
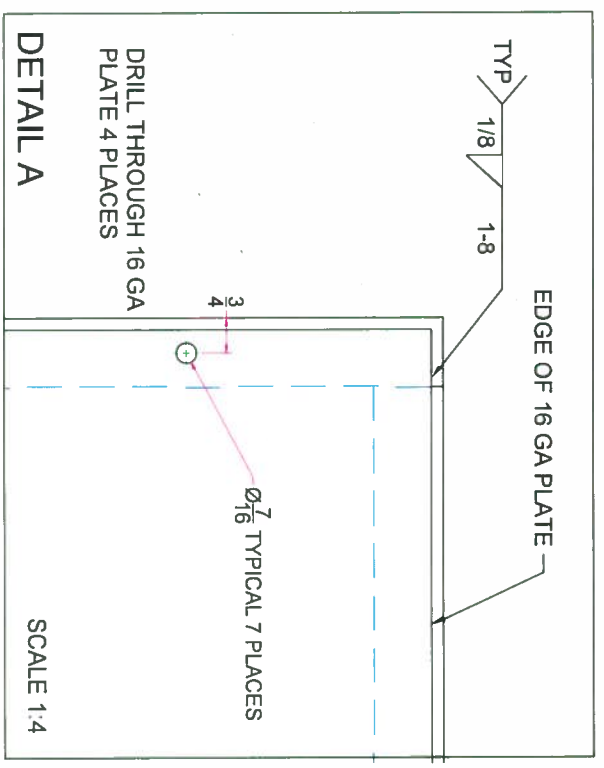
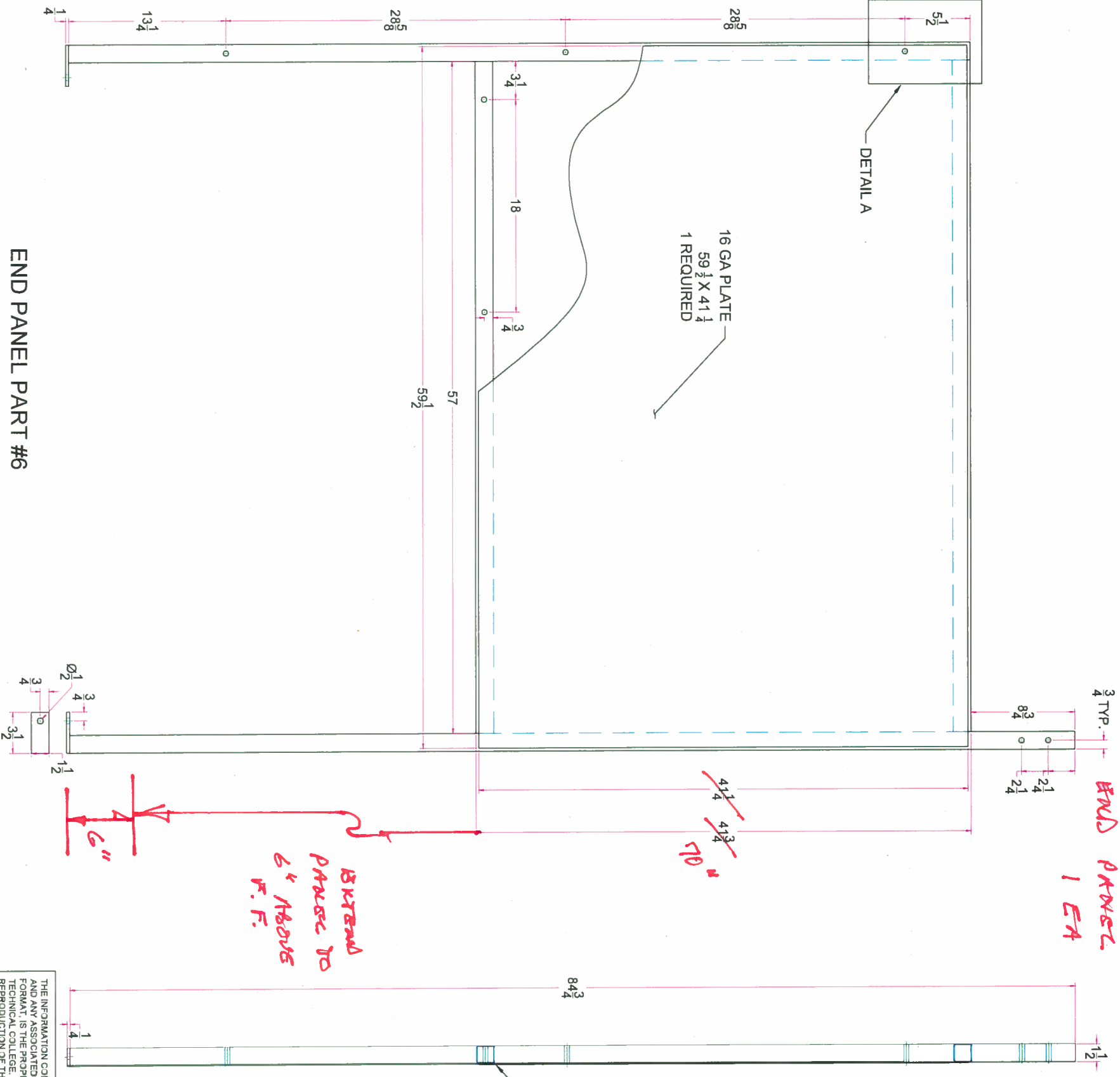
ENGINEER	ROGER LARSEN	TEXAS STATE TECHNICAL COLLEGE
DRAWN BY	ROGER LARSEN	TSTC
CHECKED BY		WELDING BOOTH
REVISION BY		BACK PANEL PART #1
REVISION CHECK		
SCALE	1:8	SHEET 2 OF 5
DATE	07/21/15	

*ARC Gouge Booth*

*3 TYP. END PRVSL 1 EA*

16 GA PLATE  
59 1/2 X 4 1/4  
1 REQUIRED

DETAIL A



- ALL SQUARE TUBING TO BE 1 1/2" X 14 GA.
- PLATE STEEL TO BE 16 GA
- ALL WELDS TO BE FREE OF SPATTER
- ALL HOLES TO BE DRILLED THROUGH 7/16", UNLESS NOTED, AND DE-BURRED
- SURFACES TO BE CLEANED AND PAINTED CUSTOMER SPECIFIED COLOR (OPTION POWDER COAT)

END PANEL PART #6

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ENGINEER	TEXAS STATE TECHNICAL COLLEGE
DRAWN BY ROGER LARSEN	TSTC
CHECKED BY	WELDING BOOTH
REVISION BY	END PANEL PART #6 AND CROSS BRACE PART #5
REVISION CHECK	
SIZE B	DRAWING NUMBER TSTC 003
SCALE 1:10	DATE 07/21/15
	SHEET 5 OF 5